

# Schools Forum

Tuesday 12<sup>th</sup> May 2009 at 4.30pm  
Pre-meeting Briefing at 4.00pm

Training Room 2

Building 2, North London Business Park,  
Oakleigh Road South, London N11 1NP

SCHOOLS FORUM Papers 12th May 09 - final+addendum  
20/04/2011 11:13:21

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## Agenda

**4:00pm** – Early Years Funding – a half hour briefing by Geoff Boyd (consultant) to support Schools Forum members in their understanding of matters which are the responsibility of the Forum. This does not form part of the meeting and is not minuted. Members who wish to discuss formally any issues arising from these sessions should bring them up under Any Other Business.

### 4:30pm – Schools Forum Meeting

#### AGENDA

1. Apologies for absence
2. Minutes of previous meeting: 10<sup>th</sup> February 2009
3. Matters arising
4. Items for Agreement
  - 4.1. *Standards Fund 1.5 – 1-2-1 Tuition*
  - 4.2. *2009/10 budget including Learning and Skills Council funding*
  - 4.3. *School Lunch Grant*
5. Items for Information
  - 5.1. *2008/9 DSG outturn*
  - 5.2. *2009/10 Budget Shares*
  - 5.3. *Building Schools for the Future*
  - 5.4. *Update on Nursery Nurses grade review*
6. Report of the Early Years Working Group
  - 6.1. *Funding for Phase 1 early years providers from September 2009*
  - 6.2. *Single Funding Formula and Consultation with all providers from April 2010*
7. Any Other Business

#### **Dates for future meetings:**

|                              |                               |
|------------------------------|-------------------------------|
| Tue 7 <sup>th</sup> Jul 2009 | 4.30pm (with briefing at 4pm) |
| September 2009               | TBA                           |
| December 2009                | TBA                           |
| February 2010                | TBA                           |

Building 2, North London Business Park

## Membership

# Schools Forum Membership

As 4<sup>th</sup> February 2009

|     |          |                     |                                  |      |           |            |
|-----|----------|---------------------|----------------------------------|------|-----------|------------|
| Ms  | Anthea   | Abery               | Rosh Pinah                       | Head | Primary   | VA         |
| Ms  | Jo       | Djora               | Coppetts Wood                    | Head | Primary   | Community  |
| Ms  | Jayne    | Franklin            | Childs Hill School               | Head | Primary   | Community  |
| Mr  | Kevin    | Hoare               | Finchley Catholic High School    | Head | Secondary | VA         |
| Ms  | Kate     | Webster             | Queen Elizabeth Girls School     | Head | Secondary | Community  |
| Ms  | Dee      | Oelman              | St Mary's & St John's            | Head | Primary   | VA         |
| Dr  | John     | Marincowitz (Chair) | Queen Elizabeth's School, Barnet | Head | Secondary | Foundation |
| Ms  | Jeanette | Adak                | Monkfrith                        | Head | Primary   | Community  |
| Mrs | Helen    | Schmitz             | Cromer Road Primary School       | Head | Primary   | Community  |
| Ms  | Jodi     | Gurney              | Hampden Way                      | Head | Nursery   | Community  |
| Mrs | Lynda    | Walker              | Oak Lodge School                 | Head | Special   | Community  |
| Mr  | Tim      | Bowden              | Holy Trinity                     | Head | Primary   | VA         |
| Mr  | Gary     | Tucker              | Christ's College Finchley        | Head | Secondary | Community  |

### GOVERNORS

|    |           |                     |                                    |          |           |            |
|----|-----------|---------------------|------------------------------------|----------|-----------|------------|
| Mr | Derrick   | Brown               | Headteacher, Ashmole               | Governor | Secondary | Foundation |
| Ms | Hazel     | Godfrey             | Governor, Broadfields              | Governor | Primary   | Community  |
| Mr | Jonathan  | Hewlings            | Governor, East Barnet School       | Governor | Secondary | Community  |
| Mr | Ken       | Huggins             | Governor, The Compton              | Governor | Secondary | Community  |
| Mr | Gilbert   | Knight              | Governor, Oakleigh                 | Governor | Special   | Community  |
| Mr | Stephen   | Parkin (Vice Chair) | Governor, St Mary's CE High        | Governor | Secondary | VA         |
| Ms | Elizabeth | Pearson             | Governor, Holly Park & Livingstone | Governor | Primary   | Community  |
| Mr | Anthony   | Vourou              | Governor, St John's N11            | Governor | Primary   | VA         |

### NON-SCHOOL MEMBERS

|    |        |         |   |       |                               |  |
|----|--------|---------|---|-------|-------------------------------|--|
| Mr | Mick   | Quigley | Principal Inspector, Children's Service | Other | Stakeholder – SIPs            |  |
| Mr | Alan   | Homes   | NASUWT                                  | Other | Union                         |  |
| Ms | Angela | Murphy  | Bishop Douglass                         | Other | 14-19 Partnership             |  |
| Ms | Sarah  | Vipond  | Middlesex University Nursery            | Other | Private Early Years Providers |  |

### OBSERVERS

|      |        |        |                             |           |           |  |
|------|--------|--------|-----------------------------|-----------|-----------|--|
| Ms   | Angela | Trigg  | London Academy              | Principal | Academies |  |
| Mr   | Hassan | Shami  | Learning Skills Council     | Other     |           |  |
| Cllr | Fiona  | Bulmer | Cabinet Member for Children | Other     |           |  |

### OTHER ATTENDEES

|    |        |          |   |         |         |  |
|----|--------|----------|---|---------|---------|--|
| Mr | Martin | Baker    | Acting Director of Children's Service                   | Officer |         |  |
| Ms | Linda  | Parker   | Joint Head of Finance – Children's Service              | Officer |         |  |
| Ms | Denise | Murray   | Joint Head of Finance – Children's Service              | Officer |         |  |
| Mr | Nick   | Adams    | Schools Finance Services Manager, Children's Service    | Officer |         |  |
| Ms | Carol  | Beckman  | School Funding Manager – Children's Service             | Officer |         |  |
| Ms | Sarosh | Malik    | School Resources & Support Officer – Children's Service | Officer | Minutes |  |
| Mr | Graham | Durham   | Assistant Director of Children's Service                | Officer |         |  |
| Mr | Geoff  | Boyd     | Consultant  | Other   |         |  |
| Ms | Stav   | Yiannou  | Divisional Manager, BRSI                                | Officer |         |  |
| Mr | Ieuan  | Renowden | Special Projects  | Officer |         |  |
| Mr | Tony   | Lampert  | HR Manager  | Officer |         |  |

**Minutes of the Schools Forum - Tuesday 10<sup>th</sup> February 2009**  
**(4.00 pm, Training Room 2, Building 2 at NLBP)**

**Attended**

Members: Dee Oelman (Head, St Mary's & St John's)  
Tim Bowden (Head, Holy Trinity)  
John Marincowitz (Head, QE Boys)  
Kate Webster (Head QE Girls)  
Jo Djora (Head, Coppetts Wood)  
Alan Homes (NASUWT)  
Anthony Vourou (Governor, St John's N11)  
Johnathan Hewlings (Governor, East Barnet)  
Stephen Parkin (Governor, St Mary's High)  
Elizabeth Pearson (Governor, Livingstone)  
Jodi Gurney (Head, Hampden Way)  
Ken Huggins (Governor, The Compton)  
Lynda Walker (Head, Oak Lodge)  
Helen Schmitz (Head, Cromer Road)  
Gilbert Knight (Governor, Oakleigh)  
Mick Quigley (Principal Inspector, Children's Service)  
Sarah Vipond (Manager, Middlesex University Nursery)

LA Officers: Martin Baker (Acting Director of Children's Service)  
Carol Beckman (School Funding Manager)  
Linda Parker (Strategic Finance Manager)  
Graham Durham (Assistant Director, Inclusion)

Consultant: Geoff Boyd

Observer Status: Hassan Shami (LSC Partnership Manager)

Clerk: Sarrosh Malik (School Resources & Support Officer)

**Not Present**

Members: Derrick Brown (Governor, Ashmole)  
Kevin Hoare (Head, Finchley Catholic)  
Hazel Godfrey (Governor, Broadfields)  
Angela Murphy (14-19 Partnership, Head Bishop Douglas)  
Anthea Aberly (Head, Rosh Pinah)  
Gary Tucker (Head, Christ's College Finchley)  
Jayne Franklin (Head, Childs Hill)  
Jeanette Adak (Head, Monkfrith)

Observers: Cllr Fiona Bulmer  
Angela Trigg (London Academy)

**1. Apologies for Absence**

- 1.1 Apologies were received from Jayne Franklin, Jeanette Adak, Gary Tucker, Anthea Aberly, Derrick Brown, Hazel Godfrey, Angela Trigg.

## **2. Minutes of previous meeting (14<sup>th</sup> January 2009)**

SP said the Minutes did not mention the formal thanks given to MB for his role as Acting Director.

JH asked whether the information requested in the December meeting about future JCOSS pupil numbers was brought back to the Schools Forum.

JM said the item on Contracts requested at the December meeting was on today's agenda.

## **3. Matters Arising**

- 3.1 Minute 3.1 – MB has still not had a reply from JCOSS. Still waiting.
- 3.2 Minute 5.1 – MB clarified the position on the School Crossing Patrol. He said there had been some technical problems which need to be resolved.
- 3.3 Minute 6.1 – MB told the Schools Forum that Nick Jarman was to have started as Director of Children's Service last week but MB has been asked to continue in his role as Acting Director for the time being. He said they would know about the position of Director of Children's Service by the end of the week. MB will send a post meeting note to all members of the Schools Forum.
- 3.4 JH asked whether the information requested in the December meeting about future JCOSS pupil numbers was brought back to the Schools Forum.
- 3.5 JM said the item on Contracts requested at the December meeting was on today's agenda.

## **4. Items for Agreement**

### **4.1 Variation in the MFG for schools with nursery classes**

- 4.1.1 CB said the minimum funding guarantee protects maintained schools by ensuring that the year on year funding per pupil rises by a minimum amount. CB reminded the Schools Forum that in previous meetings there has been discussion around nursery funding changing from place to pupil led funding. In order to ensure that the place led funding is not 'locked' into the school's funding the LA are proposing that funding protection for vacant and full time nursery places is excluded from the 2008/09 baseline figure in calculation of the 2009/10 Minimum Funding Level.

The Schools Forum unanimously agreed.

Proposer – AH

Secunder – GK

## 4.2 2009/10 Draft Budget

- 4.2.1 LP distributed a revised paper showing a more detailed breakdown of the 2009/10 DSG and ISB. She explained that budget growth and savings have been incorporated. MB apologised for the late distribution of the paper.

MB explained that last year the pupil numbers were overestimated and the provisional Schools Budget was set higher than the final DSG allocation. The last paragraph of Item 4.2.2: Dedicated Schools Grant and Pupil Numbers says that January 2009 pupil numbers are projected to be 35 more than 2008/09. This is less than originally projected from the Autumn 2008 school census and has resulted in difficulties in balancing the budget. He reassured the Schools Forum that although they agreed a breach of the Central Expenditure Limit (CEL) in 2008/09, the LA will absorb any cost pressures in 2009/10 and the CEL will not be breached.

JH asked about the methodology of calculating pupil numbers. He asked whether it was possible to see long term projections. CB explained that in the short term the pupil number projections simply roll forward from the latest census. JH suggested that longer term projections should be done geographically, concentrating on those parts of the borough which are effected by regeneration.

KW asked whether there had been any evidence of children moving from private to state schools because of the current economic climate. MB said there was no information at the present time. JM suggested the use of historical data to see if there is any such trend. MB explained that the pattern was more easily predicted in primary than secondary schools.

CB went on to describe the 3 elements being proposed under Item 4.2.6 School Specific Contingencies:

1. The SEN contingency is part of the SEN/AEN funding, which is distributed through bids.
2. The Statement Top-Up contingency is £135k more than last year because we observed a greater demand for this last year due to greater complexity of need.
3. The School Reorganisation contingency is for in-year changes

JM told the Schools Forum that the contingency money is from the ISB but is listed under Central Expenditure. He asked whether money unspent in the contingency would be put back in the ISB. LP explained that as the contingency is in a line for centrally expenditure, when it is unspent it remains in the centrally retained fund and is rolled forward to the next financial year. She said that at present the 2008/9 contingency is expected to be fully spent. MB said that as there are budget pressures in the DSG any unspent contingency amount would be absorbed.

JM asked about the increase in Statement Top-Ups. GD explained that compared to three to four years ago, there is now a higher level of need in Barnet. He said that high levels of support in schools are expensive, but it is still cheaper than alternative options, such as a place in an independent special

school. GD has looked into the possibility of delegating more SEN money through the formula which would reduce the need for top-up funding, but found that primary heads were unwilling to consider this, although secondary heads had asked for more information.

AH was concerned that if delegated through a formula some schools may receive less money than they require based on the needs of children. If this is the case then more money would be needed in the contingency to meet the high level of needs.

MB said the LA will be conducting a major review of SEN funding as the cost of statements has risen.

GD spoke about the ring fenced grant Aiming Higher for Disabled Children to improve the quality of life for disabled children and their families. He said the LA has already paid out for 150 places over the February half term. Barnet has been allocated £1.6m over two years. He went on to say that Ofsted monitoring has coded Barnet 'green' for SEN compliance.

GD told the Schools Forum that increases in central SEN expenditure (fees to independent schools and recoupment) are due to a number of factors:

- Barnet is a net exporter of SEN – we have 127 children with statements from other boroughs in our schools but 187 of our children go out of borough – for instance JFS is very popular with 51 statements
- Barnet costs are lower than inner London authorities and therefore the gap between income and expenditure on recoupment is widening. The only way to decrease these costs is by developing more provision in Barnet, eg. JCOSS.
- A relatively small number of children with very complex needs requiring high cost placements – a single place can cost as much as £250,000 per year. Barnet parents tend to be educated and familiar with the law. There are currently 3 cases going to tribunal which could lead to costs of £400,000. 80% of cases which go to tribunal are ruled in favour of the parents.

GK said that Barnet parents are not difficult and from his own experience a simple request for support was turned down by Barnet but at tribunal the ruling was for even higher levels of support. Barnet could save money by being more reasonable in the first place.

GD went on to say that there are two cases of parents paying fees at private schools who are now asking Barnet to cover the fees. He also explained that children in care are the authority's responsibility and may have emotional or physical difficulties. Many are placed in Kent as they have well trained foster carers but the bill is rising. The Baby P case has caused a 50% increase in referrals and more children are being brought into care.

SP asked if a report on SEN could be brought to the Schools Forum. MB said that as there is a national consultation going on, the results of the consultation would be brought to the Schools Forum. MB mentioned that there is a long term proposal to develop Mapledown as part of the regeneration in Cricklewood.

JD asked whether the Schools Forum could have benchmarking information

against the Barnet. MB said it is available but it doesn't always compare like for like.

JM said that it is a difficult budget period, and taking more money out of the ISB could result in redundancies in schools.

JM asked about insurance. LP explained that some of the insurance is centrally retained and some delegated to schools. She said there has been movement from other budget lines to cover the cost. DO asked whether VA schools were covered.

JH asked for a fuller description of expenditure headings to be added in the future.

JM asked about the 'Miscellaneous line'. LP said that there is a list of eligible items. She added that the LA are not maximising the use which can be up to 0.1% of the total budget. MB said that the LA would let the Schools Forum know what the substitutions are. AV questioned the drop in Behaviour Support Services. LP said that details would be provided later. JH asked if fuller details could be provided to the Forum for lines showing more than a 10% difference.

GD told the Schools Forum that there is an increase in PRU expenditure because of the high rate of exclusion requiring more FT provision. AH asked how children will be accommodated if there is a growing need. MB explained that this would be a potential capital issue and that reducing the number of exclusions is a priority for the new Director of Children's Service.

JM asked the Forum if they wished to approve the 2009/10 budget bearing in mind that the DSG will be finalised in the summer.

There was a unanimous agreement SP – Proposer AH – Seconder

## **5 Items for Information**

### **5.1 Estimated 2008/09 DSG Outturn**

LP presented a report to inform the Schools Forum about the projected outturn of the centrally retained schools budget. She reminded the Schools Forum that at the September meeting the outturn projections against estimates showed an overall overspend of £253,400. At the meeting in December the position had improved and showed an overspend of £94,760 against the Section 52 budgets. Officers have updated their projections further to find an improved position of £48,160 overspend. She said any overspend has to be carried forward to be met out of next year's grant.

JM asked why there was a £67k underspend shown in the table. GD explained that there had been a change of circumstances for 3 SEN children placed in residential schools.

## **5.2 2009/10 Budget Shares and School Contingencies**

CB told the Schools Forum that the provisional budget shares and standard funds are planned for release on 18<sup>th</sup> February and the originals on 4<sup>th</sup> March. CB said that the most significant change will be for schools with nursery classes. 2009/10 is a transition year before moving to participation funding in 2010/11.

CB explained that this change will release a sum of money which will be ring fenced for additional funding to those early years pathfinder schools and settings who go ahead with the increase to the free entitlement for 3 & 4 year olds from September 2009.

AH questioned the pay award of 2.5%. CB apologised saying that it was a typo and should read 2.3%.

JD asked which settings are pathfinders and how much would they be paid. CB explained that if they were to offer 20% more support then they would receive 20% more funding. TB said that of the 40 settings identified, some of them do not know. MB replied that Sheila Abbott would be contacting schools.

## **5.3 2009/10 Standards Funds**

CB said that at present Barnet expects to have the same Standards Funds as in 2008/09 and they will be distributed on the same basis.

AH asked about the London Pay Addition. He said the schools have been given an allocation but some central staff would also qualify, so perhaps the LA should receive some money. MB said he would discuss this issue outside meeting.

## **5.4 JCOSS**

5.4.1 JM said the JCOSS report showed the funding for the mainstream and resourced part of the school. He asked about the growth of funding for the resourced provision from £71k to £245k. MB explained that there is a growing pressure to provide specific provision.

LW asked if there is any admission criteria for attending JCOSS. GD replied that all children are eligible for admission, not only Jewish children. GD said that the resourced provision at JCOSS should discourage parents from sending their child out of borough.

GD said that he would want to expand Oak Lodge School. LW added that investing in existing provision in borough would be cheaper.

DO asked whether JCOSS provision was only up to Year 11. LP said that post 16 education is funded by the LSC.

JH asked how the figure of 30% for pupils from out of borough was reached. MB said that the estimates have been made in comparison to JFS.

JM said that with autism occurring in 1% of the population it is treated as a long term need, so it is a cost pressure for all LAs. AH said that this would mean that as the child goes through education there would be more cost implications for other services. MB added that the Adult Social Services receive additional funding.

## **5.5 Schools Forum responsibilities for contract awards**

- 5.5.1 LP brought information about the FMSIS and Internal Audit contracts which are about to be awarded and fit in with the roles and responsibilities of the Forum.

JM said that their role is to assess the value for money of contracts and see if there are any concerns. JH asked LP to look for any contracts needing renewing which can be brought to the Schools Forum. SP said he was particularly interested in insurance. LP said she will find information on this.

## **5.6 Council Budget**

LP said information was requested last meeting following MB's presentation about the non-school budget. MB said that figures had been taken from the first slide on page 7 of the minutes.

## **6. Report of the Early Years Working Group**

- 6.1 CB told the Schools Forum that there were 2 main areas of progress. She said that Sheila Abbott has been consulting groups and settings to become pathfinders, and work has progressed on the funding formula

SV added that they were looking towards 2010/11, which would have more effect on the PVI's than the maintained. CB explained the funding issues. She also mentioned that there would be an increase in the NEF rate for the new year. In 2010/11 all schools will be funded by participation.

CB said there were still many issues to resolve. EP and JD suggested there would be no incentive to fill places after census date as they were only being funded for the number on roll on PLASC day. MB replied that the LA have to ensure there are enough places for all who want them and CB said that a school wishing to amend the maximum number of places available must first contact the local authority.

TB requested that all pathfinders are notified that they are a pathfinder and why they have been selected.

AH asked if nurseries are eligible for contingency funds. CB said that they are and perhaps PVI's could also be eligible in the future. GK said that it is public money and schools are closely controlled but how will private nurseries would be checked. CB explained that PVI's are funded termly and there are regular inspections and spot checks. GB added that Ofsted also do checks on PVI's. SV said that being from a PVI she knows that they are very highly regulated. AH asked what would happen if a PVI goes bankrupt. GB replied that it would be the same as a private school.

### **3: Matters arising from the last meeting**

#### **Minute 4.2.1 Pupil Number Projections**

*David Tobin, Head of Research and Management Information*

New housing developments are taken into account by the GLA in their population projections. The population projections are then used for the school roll projections. There is a requirement on the LA to keep the GLA updated on housing developments. There is always a difference between the number of dwellings planned and the expected child yield and the houses actually built and the subsequent child yield. No work has yet been done on the impact of children moving from the private to state sector as it is very difficult to identify these pupils because they do not have Unique Pupil Numbers (UPNs). –

The School Organisation and Place Planning (SOPP) group consists of officers from across the Children's Service (finance, buildings, admissions, place planning, school improvement) and is chaired by the Director of Children's Service. The group meets regularly to review pupils numbers and school organisational issues in Barnet and in neighbouring boroughs. The SOPP group takes any decisions relating to changes in admission number in Barnet schools, although certain proposals must follow a statutory process with the decision made by the council's Cabinet.

Harrow are changing the age of transfer from 12 to 11, to fall in line with other London boroughs. We do not anticipate that this will have a significant impact on Barnet schools, either through losing more pupils to Harrow or gaining more from Harrow.

Haringey is opening a new secondary school near Alexandra Palace, but this is relatively far from the Barnet border.

#### **Minute 4.2.1 SEN Benchmarking data**

The SEN Choice Strategy, which will be consulted on soon, will contain SEN benchmarking information.

## Minute 4.2.1 Centrally Retained DSG – clarification of items varying by 10%+

### Schools Budget as presented to School Forum on 10th February 2009

Comparison of 2008-9 budget to 2009-10 provisional budget

Comment on Variance +/- 10%

|   | 2008/9<br>Section 52 on<br>web | 2009/10<br>Estimate | % increase<br>2008/9 to<br>2009/10 |  |
|---|--------------------------------|---------------------|------------------------------------|--|
| School-specific contingencies                                       | 1,005,430                      | 1,000,570           | -0.5%                              |  |
| Provision for pupils with SEN (including assigned resources)        | 459,540                        | 548,760             | <b>19.4%</b>                       | Demand led budgets. The assessed needs of children are increasing thus increasing costs. Verbal information provided at the meeting on 10th Feb (see notes of meeting).  |
| Provision for pupils with SEN, provision not included in line 1.2.1 | 2,587,220                      | 2,879,460           | <b>11.3%</b>                       |  |
| Support for inclusion   | 294,240                        | 300,750             | 2.2%                               |  |
| SEN transport   | 400,000                        | 400,000             | 0.0%                               |  |
| Fees for pupils at independent special schools & abroad             | 6,590,220                      | 6,790,310           | 3.0%                               |  |
| Inter-authority recoupment  | 1,975,750                      | 2,209,222           | <b>11.8%</b>                       | Barnet is a net exporter of children to special schools in other local authorities. The increase in budget reflects the projected cost of current placements and estimated new placements for the financial year 2009-10.  |
| Fees to independent schools for pupils without SEN                  | 0                              | -                   |                                    |  |
| Contribution to combined budgets                                    | 457,700                        | 280,000             | <b>-38.8%</b>                      | Reduction in budget to offset some of the growing pressures elsewhere within the centrally retained budget. This budget was underspent in 2008-9 to offset the DSG shortfall therefore few ongoing commitments to be funded in 2009-10 and these can be contained within the lower budget. |
| Central Expenditure on Educ of Under 5's (new line 2008-9)          | 633,000                        | 447,040             | <b>-29.4%</b>                      | 2008-9 budget included funding for BEAM which in 2009-10 is to be partially funded from Sure Start- hence reduction in costs in 2009-10.   |
| Pupil Referral Units  | 1,375,440                      | 1,553,630           | <b>13.0%</b>                       | Budget overspent in 2008-9 due to insufficient funding for education costs of excluded pupils. The number of exclusions is not projected to decrease and therefore the budget is increased to a more realistic level.  |
| Behaviour Support Services  | 422,250                        | 343,200             | <b>-18.7%</b>                      | Reconfiguration of the support service to focus on a reduction of exclusions (see PRU above)   |
| Education out of school   | 450,470                        | 414,400             | -8.0%                              |  |
| Free School Meals - eligibility                                     | 3,470                          | 3,530               | 1.7%                               |  |
| Milk  | 38,070                         | 17,070              | <b>-55.2%</b>                      | Reduction of net expenditure projected (based on previous two years actuals) and increased efficiencies from the forthcoming introduction of new administration arrangements   |
| Insurance   | 191,000                        | 425,000             | <b>122.5%</b>                      | The 2008-9 budget was inadequate and actual costs for 2008-9 were £424k. Budget in 2009-10 realigned to reflect projected costs. See further information re insurance in later section of matters arising.   |
| Museum Services   | 0                              | -                   |                                    |  |
| Library Services - nursery, primary and special schools             | 42,330                         | 42,330              | 0.0%                               |  |
| School admissions   | 328,650                        | 383,040             | <b>16.5%</b>                       | Realignment of the admissions service; E-admissions system now charged here instead of Capital Expenditure from Revenue A/C (see below)  |
| Licences/subscriptions  | 2,750                          | 2,860               | 4.0%                               |  |
| Miscellaneous (not more than 0.1% total net SB)                     | 36,630                         | 225,970             | <b>516.9%</b>                      | 2009-10 budget funds elements of customer relations and complaints service and audit costs of FMSIS; Most of customer relations and complaints costs were previously assigned to other lines within Section 52 but now amalgamated on this line.   |
| Servicing of schools forums   | 17,160                         | 34,150              | <b>99.0%</b>                       | Assessment of true cost of running and supporting the Schools Forum, including all officers' and consultants' time in preparing and attending meetings, responding to queries etc..  |
| Capital Expenditure from Revenue A/C (CERA) (Schools)               | 608,430                        | 59,040              | <b>-90.3%</b>                      | Budget realignment with admissions above and correction of analysis of spend within other Section 52 lines. Some reduction in investment in centrally retained budgets for IS.   |
| <b>Total Centrally retained within CEL excluding U5's</b>           | <b>17,919,750</b>              | <b>18,360,332</b>   | <b>2.5%</b>                        |  |

## Minute 4.2.1 Insurance – clarification of the increase in cost and level of cover

### Insurance- clarification of the increase in cost and level of cover

The insurance cover funded from the centrally retained budget is for claims from third parties against the local authority relating to schools for public liability, professional indemnity and tree root trespass caused by trees on schools grounds. The premiums for public liability are calculated from a combination of claims experience and the size of the salaries spend as a percentage of the overall council salaries spend. Premiums for professional indemnity are based on salaries alone. These two insurance covers are provided by an external insurance company, the services of which are subject to a full EU tender every 3 years. Tree root insurance is a self-insured arrangement which represents a much small element of the insurance charge and is calculated based on an estimated percentage exposure of all trees within the responsibility of Barnet.

All schools are covered by this insurance.

For 2008-9 the actual insurance charge was £424,773. The original budget of £191,000 was an under-estimation of the actual costs and following the realignment of insurance budgets the budget of £425,000 in 2009-10 is set at a realistic level.

### Corporate Contracts - Impacting on or Accessible to Schools

#### Addendum Minute 5.5

| Contract  | Consortia | Value   | Supplier         | Start Date | Expiry Date | Duration                     |
|---|-----------|---|------------------|------------|-------------|------------------------------|
| <b>Insurance Contracts</b>                      |           |   |                  |            |             |                              |
| Fire and Terrorism                              |           | £402,000  | Zurich Municipal | 01-Oct-09  | 30-Sep-10   | 1 year                       |
| Balance of Perils                               |           | £135,000  | Zurich Municipal | 01-Oct-09  | 30-Sep-10   | 1 year                       |
| Personal Accident                               |           | £29,000   | Zurich Municipal | 01-Oct-09  | 30-Sep-10   | 1 year                       |
| Third Party Hirers                              |           | £1,500 deposit<br>(arranged on a<br>declaration<br>basis) | Zurich Municipal | 01-Oct-09  | 30-Sep-10   | 1 year                       |
| Employers Liability                             |           | £128,000  | AIG UK Ltd       | 01-Oct-09  | 30-Sep-10   | 1 year +<br>2yr<br>extension |
| Public Liability and<br>Professional Negligence |           | £344,000  | AIG UK Ltd       | 01-Oct-09  | 30-Sep-10   | 1 year +<br>3yr<br>extension |
| Motor Minibus                                   |           | £33,500   | AIG UK Ltd       | 01-Oct-09  | 30-Sep-10   | 1 year +<br>3yr<br>extension |

## Minute 5.3 London Pay Addition – options for using funding centrally.

*Carol Beckman, Schools Funding Manager*

The London Pay Addition Grant is a revenue grant ring fenced for schools like the DSG, SDG (school element), SSG and SSG(P). It was introduced for the 2008-11 funding cycle, but we would expect it to be absorbed into the DSG from 2011/12. DCSF guidance is as follows:

*The grant must be used in support of the purposes of the Schools Budget, but is not itself part of the Schools Budget. The grant does not feature in the calculation of the Central Expenditure Limit, but may be used to support increases in pay for centrally employed teachers as a result of the STRB recommendations on London pay.*

In February 2008 the Schools Forum agreed that the grant should be distributed by pupil numbers to all schools and PRUs – essentially a top-up to each school's AWPU funding. In 2008/9 the total grant was £371,000 with allocations ranging from £336 (Hampden Way) to

£10,823 (Mill Hill High). The council absorbed the additional cost of centrally employed teachers other than at PRUs.

The same method has been used for distributing the grant (£778,000) in 2009/10 at a rate of £17 per pupil.

#### **Minute 5.4 JCROSS – Update on expected proportion of out of borough pupils**

*Carol Beckman, Schools Funding Manager*

JCROSS has informed us that no further market research has been done on potential admissions to JCROSS following the initial expressions of interest. Their estimate of 30% of children coming from non-Barnet primary schools was based on the fact that two of the expected feeder schools (Clare Shalom and Clare Tikva) are outside Barnet. JCROSS have agreed to update the local authority as more information becomes available.

#### **Minute 6.1 Extension to the free entitlement for nursery children**

*Sheila Abbott, Consultant to BRSI*

Letters were sent to all early years providers on 16 March 2009 informing them whether they are in Phase 1 (implementing the extension to 15 hours with increased flexibility from September 2009) or Phase 2 (implementing in 2010/11). A leaflet for parents has been printed and Phase 1 providers have received an information pack including flexibility options to discuss with governors and staff, a model letter to parents with questionnaire and frequently asked questions. Follow up meetings with all Phase 1 providers have been scheduled for late May. The 42 Phase 1 providers consist of 15 PVIs, 22 schools and 5 children's centres.

## Minute 5.5 Contracts – list of all contracts that impact on schools

### Corporate Contracts - Impacting on or Accessible to Schools

| Contract  | Consortia        | Value                     | Supplier  | Start Date        | Expiry Date | Duration                     |
|---|------------------|---------------------------|---|-------------------|-------------|------------------------------|
| <b>Utility Contracts</b>  |                  |                           |   |                   |             |                              |
| <b>Gas</b>  |                  |                           |   |                   |             |                              |
| Under 25,000 Therm  | LASER            | £1,990,602                | Scottish & Southern Energy  | 01-Apr-08         | 31-Mar-10   | 2 Years                      |
| Over 25,000 Therm   | LASER            | £1,085,552                | E-on Energy   | 01-Dec-07         | 30-Nov-09   | 2 Year                       |
| <b>Electricity</b>  |                  |                           |   |                   |             |                              |
| Over 100 kW   | LASER            | £650,000                  | EDF energy<br>EON   | 01-Nov-07         | 31-Oct-09   | 2 Year                       |
| Over 100 kW   | LASER            | £1,281,000                | EDF energy<br>EON   | 01-Nov-07         | 31-Oct-09   | 2 Year                       |
| Under 100kw   | LASER            | £729,000                  | Scottish and Southern Electricity                                     | 01-Oct-08         | 30-Sep-09   | 1 year                       |
| <b>Fuel</b>   |                  |                           |   |                   |             |                              |
| Heating Oil   | OGC              | £250,000                  | ESSO PETROLEUM CO LTD   | 01-Jan-07         | 31-Dec-09   | 2 Years                      |
| Corporate Building Cleaning Contract                              |                  | £596,400-£671,340         | Contract A, C & D – Turners Cleaning Support Services                 | 04-Apr-08         | 03-Apr-11   | 3 yrs + option to extend     |
|   |                  | £7,900 PA                 | Contract B – Churchill Contract Services                              |                   |             |                              |
| Cleaning Materials  | LCSG             | £50,000 PA                | Greenham Trading  | 01-Jun-05         | 30-May-09   | 4 years                      |
| <b>Supply Contracts</b>   |                  |                           |   |                   |             |                              |
| Photocopier Equipment   | OGC              | £140,000 PA               | DANWOOD GROUP   | 01-Sep-98         | On-going    |                              |
| Computer Consumables  | LCSG             | £150K PA                  | Office Depot  | 01-Apr-06         | 31-Aug-09   | 3 years 6 months             |
| Stationery  | LCSG             | £200K PA                  | Office Depot  | 01-Sep-05         | 31-Aug-09   | 4 Years                      |
| Photocopy paper   | LCSG             | £80K pa                   | Dixon & Roe & Office Depot  | 01-Sep-05         | 31-Aug-09   | 4 Years                      |
| Clinical Waste Disposal   | BARNET QUOTATION | £11 K pa                  | General Business Holdings   | 01-Dec-08         | 30-Nov-09   | 1 year                       |
| Office Furniture  | LCSG             | £150KPA                   | Unique Office Solutions<br>Office Depot<br>ROC<br>Wagstaff<br>Eurotek | 01-Jun-07<br>LCSG | 31-May-11   | 4 Years                      |
| Frozen Foods  |                  | £550,000                  | Hopwells  | 28-Jul-08         | 28-Jul-10   | 1 year + option to extend    |
| Groceries   |                  | £650,000                  | Danish Bacon Company  | 28-Jul-08         | 28-Jul-10   | 1 year + option to extend    |
| Fruit and Vegetables  |                  | £450,000                  | H & B Hawkes  | 01-Jan-09         | 31-Dec-12   | 1 year + option to extend    |
| Sandwiches  |                  | £180,000                  | Raynor's  | 23-Feb-09         | 22-Feb-11   | 2 year                       |
| Frozen Foods  |                  | £50,000                   | Brakes  |                   |             |                              |
| Cleaning Materials and Light Equipment                            |                  | £40,000                   | ESPO  |                   |             |                              |
| Jewish Supervision  |                  | £25,000                   | Kedassia  |                   |             |                              |
| Kitchen Counters  |                  | £45,000                   | Moffatts  |                   |             |                              |
| Dishwashing Chemicals   |                  | £12,000                   | Trichem   |                   |             |                              |
| Kosher Meat   |                  | £20,000                   | Ecksteins   |                   |             |                              |
| Catering Consumables  |                  | £50,000                   | Bunzl   |                   |             |                              |
| Kitchen Equipment   |                  | £35,000                   | Hobart  |                   |             |                              |
| Coffee  |                  | £15,000                   | Eurobrand Foods   |                   |             |                              |
| Halal Foods   |                  | £30,000                   | RAJ Foods   |                   |             |                              |
| <b>Service Contracts</b>  |                  |                           |   |                   |             |                              |
| Translation & Interpretation Service                              |                  | £160,000 PA (estimated)   | Prime Productions Limited   | 01-Apr-05         | 30-Sep-09   | 3 Years + 18 month extension |
| Transportation Services - Incl provision of taxis, mini buses etc |                  | £4,000,000 PA (estimated) | Go Plant Ltd  | 04-Oct-08         | 03-Oct-18   | 10 years + 5 yrs extension   |
| SEN Transport   |                  | £4,315,000 PA (estimated) | See below:  | 2004              | 2011        | 7 years                      |
|   |                  |                           | Star Cars Ltd   |                   |             |                              |
|   |                  |                           | H&B Travel  |                   |             |                              |
|   |                  |                           | Lady Fare   |                   |             |                              |
|   |                  |                           | Cavendish Cars  |                   |             |                              |
|   |                  |                           | Brent Couriers  |                   |             |                              |
|   |                  |                           | Metro Cars  |                   |             |                              |
|   |                  | Elite Broadway Cars       |   |                   |             |                              |
|   |                  | Bee Line Buses            |   |                   |             |                              |
| Internal audit of Schools   |                  | £233,000                  | Enpeyz  | 01-Apr-09         | 31-Mar-12   | 3 years + 2yr extension      |
| Assessment of schools' FMSIS self assessments                     |                  | £180,000                  | Enpeyz  | 01-Apr-09         | 31-Mar-12   | 3 years + 2yr extension      |
| Happy at home, Motorskills and BHSS (Barnete Healthy Schools)     |                  | £36,800                   | JKN Training  | 01-Apr-09         | 01-Mar-10   | 1 year                       |
| BHSS (Barnet Healthy Schools), Staff EHW, Happy at Home           |                  | £31,220                   | Vitality consultancy  | 01-Apr-09         | 01-Mar-10   | 1 year                       |
| BHSS (Barnet Healthy Schools), Happy at Home                      |                  | £10,080                   | AHS consultancy Ltd   | 01-Apr-09         | 01-Mar-10   | 1 year                       |

## 4: Items for agreement

|  |  |
|--|--|
| <b>4.1: Standards Fund 1.5 – 1-2-1 Tuition</b> |  |
| <b>Author</b>                                  | <b>Ieuan Renowden</b>                              |
| <b>Position</b>                                | <b>Interim Project Manager, Children's Service</b> |
| <b>Date</b>                                    | <b>12 May 2009</b>                                 |

### Purpose

To provide one to one support for pupils who are at risk of not adding two levels progress in either English or mathematics.

An initial roll-out started in the Spring term 2009 for identified pupils in Year 5 and 6.

From September 2009 the scheme will extend to Key Stage Two, Key Stage Three and Key Stage Four in National Challenge Schools.

The ring-fenced grant of £407 per pupil includes :

- 10 hours one to one support (allows tutors to be paid £28 per hour)
- 2 hours planning, training and teacher liaison time
- £4 per hour allocation for employer on-costs
- £23 per pupil for any additional costs incurred by schools for administration time, or for teacher liaison

### Allocation

**£ 685,795** has been allocated to Barnet to devolve to its schools for the academic year 2009 - 2010

The DCSF has identified the number of pupils in each phase to be supported and the amount of funding to be devolved to each phase.

The funding is sufficient to provide tutors for :

- 954 Key Stage Two pupils ( £ 388,278 )
- 690 Key Stage Three pupils ( £ 280,830 )
- 41 Key Stage Four pupils ( £ 16,687 )

The funding will be allocated to schools on a formula basis, with the exception of Key Stage Four which has to be allocated to National Challenge Schools. Currently Whitefield is Barnet's only National Challenge School.

The following option is proposed for primary and secondary with schools in both phases receiving a basic entitlement, plus an allocation based on the average number of pupils from 2006 – 2008 not making either two levels progress in primary or three levels in secondary.

Primary: £2442 + £407 x funded pupils.

Secondary: £2035 + £407 x funded pupils

| School                     | DFEE | Average no. of pupils<br>not making 2 level<br>progress 06-08 | Allocation - no.<br>of pupils * £407 | Basic Entitlement -<br>6 * £407 | Total<br>Grant | Total no.<br>of pupils<br>supported |
|----------------------------|------|---|--------------------------------------|---------------------------------|----------------|-------------------------------------|
| Parkfield                  | 2000 | 9   | 3663                                 | 2442                            | 6105           | 15                                  |
| Barnfield                  | 2002 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| Bell Lane                  | 2003 | 9   | 3663                                 | 2442                            | 6105           | 15                                  |
| Brookland Junior           | 2007 | 7   | 2849                                 | 2442                            | 5291           | 13                                  |
| Brunswick Park             | 2009 | 5   | 2035                                 | 2442                            | 4477           | 11                                  |
| Childs Hill                | 2010 | 11  | 4477                                 | 2442                            | 6919           | 17                                  |
| Church Hill                | 2011 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| Colindale                  | 2014 | 7   | 2849                                 | 2442                            | 5291           | 13                                  |
| Coppetts Wood              | 2015 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| Courtland                  | 2016 | 2   | 814                                  | 2442                            | 3256           | 8                                   |
| Cromer Road                | 2017 | 10  | 4070                                 | 2442                            | 6512           | 16                                  |
| Deansbrook Junior          | 2018 | 14  | 5698                                 | 2442                            | 8140           | 20                                  |
| Edgware Junior             | 2022 | 14  | 5698                                 | 2442                            | 8140           | 20                                  |
| Fairway                    | 2024 | 7   | 2849                                 | 2442                            | 5291           | 13                                  |
| Foulds                     | 2025 | 7   | 2849                                 | 2442                            | 5291           | 13                                  |
| Frith Manor                | 2026 | 9   | 3663                                 | 2442                            | 6105           | 15                                  |
| Garden Suburb Junior       | 2027 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| Goldbeaters                | 2029 | 5   | 2035                                 | 2442                            | 4477           | 11                                  |
| Hollickwood                | 2031 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| Holly Park                 | 2032 | 8   | 3256                                 | 2442                            | 5698           | 14                                  |
| Livingstone                | 2036 | 5   | 2035                                 | 2442                            | 4477           | 11                                  |
| Manorside                  | 2037 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| Monkfrith                  | 2042 | 3   | 1221                                 | 2442                            | 3663           | 9                                   |
| Moss Hall Junior           | 2043 | 10  | 4070                                 | 2442                            | 6512           | 16                                  |
| Northside                  | 2045 | 3   | 1221                                 | 2442                            | 3663           | 9                                   |
| Summerside                 | 2052 | 9   | 3663                                 | 2442                            | 6105           | 15                                  |
| Woodridge                  | 2054 | 3   | 1221                                 | 2442                            | 3663           | 9                                   |
| Tudor                      | 2055 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| Underhill Junior           | 2056 | 14  | 5698                                 | 2442                            | 8140           | 20                                  |
| Whitings Hill              | 2060 | 7   | 2849                                 | 2442                            | 5291           | 13                                  |
| Barnet Hill                | 2064 | 5   | 2035                                 | 2442                            | 4477           | 11                                  |
| Chalgrove                  | 2067 | 3   | 1221                                 | 2442                            | 3663           | 9                                   |
| Sunnyfields                | 2070 | 5   | 2035                                 | 2442                            | 4477           | 11                                  |
| Queenswell Junior          | 2072 | 16  | 6512                                 | 2442                            | 8954           | 22                                  |
| Danegrove                  | 2073 | 8   | 3256                                 | 2442                            | 5698           | 14                                  |
| The Hyde                   | 2074 | 10  | 4070                                 | 2442                            | 6512           | 16                                  |
| Wessex Gardens             | 2076 | 7   | 2849                                 | 2442                            | 5291           | 13                                  |
| The Orion                  | 2077 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| Pardes House               | 2078 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| Beis Yaakov                | 2079 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| All Saints' CE (NW2)       | 3300 | 5   | 2035                                 | 2442                            | 4477           | 11                                  |
| Christ Church CE           | 3302 | 3   | 1221                                 | 2442                            | 3663           | 9                                   |
| Holy Trinity CE            | 3304 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| Monken Hadley CE           | 3305 | 2   | 814                                  | 2442                            | 3256           | 8                                   |
| St John's CE (N11)         | 3307 | 2   | 814                                  | 2442                            | 3256           | 8                                   |
| St John's CE (N20)         | 3309 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| St Mary's CE (N3)          | 3311 | 5   | 2035                                 | 2442                            | 4477           | 11                                  |
| St Mary's CE (EN4)         | 3312 | 5   | 2035                                 | 2442                            | 4477           | 11                                  |
| St Paul's CE (N11)         | 3313 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| St Paul's CE (NW7)         | 3314 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| St Andrew's CE             | 3315 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| Trent CE                   | 3316 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| All Saints' CE (N20)       | 3317 | 5   | 2035                                 | 2442                            | 4477           | 11                                  |
| Our Lady of Lourdes RC     | 3501 | 5   | 2035                                 | 2442                            | 4477           | 11                                  |
| St Agnes' RC               | 3502 | 9   | 3663                                 | 2442                            | 6105           | 15                                  |
| St Catherine's RC          | 3504 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| St Vincent's RC            | 3506 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| St Theresa's RC            | 3507 | 3   | 1221                                 | 2442                            | 3663           | 9                                   |
| St Joseph's RC Junior      | 3509 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| Sacred Heart RC            | 3510 | 5   | 2035                                 | 2442                            | 4477           | 11                                  |
| Blessed Dominic RC         | 3511 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| Rosh Pinah                 | 3512 | 8   | 3256                                 | 2442                            | 5698           | 14                                  |
| Menorah Primary            | 3513 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| The Annunciation RC Junior | 3514 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| Independent Jewish Day     | 3515 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| Hasmonean Primary          | 3516 | 3   | 1221                                 | 2442                            | 3663           | 9                                   |
| Woodcroft                  | 3518 | 11  | 4477                                 | 2442                            | 6919           | 17                                  |
| Broadfields                | 3519 | 16  | 6512                                 | 2442                            | 8954           | 22                                  |
| Akiva                      | 3520 | 2   | 814                                  | 2442                            | 3256           | 8                                   |
| St Mary's and St John's CE | 3521 | 4   | 1628                                 | 2442                            | 4070           | 10                                  |
| Claremont                  | 3522 | 10  | 4070                                 | 2442                            | 6512           | 16                                  |
| Martin Primary             | 3523 | 9   | 3663                                 | 2442                            | 6105           | 15                                  |
| Dollis Junior              | 5200 | 29  | 11803                                | 2442                            | 14245          | 35                                  |
| Osidge                     | 5201 | 6   | 2442                                 | 2442                            | 4884           | 12                                  |
| Mathilda Marks Kennedy     | 5948 | 2   | 814                                  | 2442                            | 3256           | 8                                   |
| Menorah Foundation         | 5949 | 3   | 1221                                 | 2442                            | 3663           | 9                                   |
|                            |      | 498   | 202686                               | 185592                          | 388278         | 954                                 |

| All pupil numbers based on 2008 eligible pupils | Average no. of pupils not making 3 level progress in English and maths - 2006-08 | No. of pupils - 46% of school average | Allocation - no. of pupils @ £407 | Basic entitlement: 5 pupils @ £407 = £2035 | Total no. of pupils funded | Total Grant   | National Challenge Grant |
|---|--|---------------------------------------|-----------------------------------|--|----------------------------|---------------|--------------------------|
| Ashmole School                                  | 61   | 28                                    | 11396                             | 2035                                       | 33                         | 13431         |                          |
| Bishop Douglass School Finchley                 | 89   | 41                                    | 16687                             | 2035                                       | 46                         | 18722         |                          |
| Christ's College Finchley                       | 52   | 24                                    | 9768                              | 2035                                       | 29                         | 11803         |                          |
| Copthall School                                 | 76   | 35                                    | 14245                             | 2035                                       | 40                         | 16280         |                          |
| East Barnet School                              | 95   | 44                                    | 17908                             | 2035                                       | 49                         | 19943         |                          |
| Finchley Catholic High School                   | 62   | 29                                    | 11803                             | 2035                                       | 34                         | 13838         |                          |
| Friern Barnet School                            | 99   | 46                                    | 18722                             | 2035                                       | 51                         | 20757         |                          |
| Hasmonean High School                           | 30   | 14                                    | 5698                              | 2035                                       | 19                         | 7733          |                          |
| Hendon School                                   | 86   | 40                                    | 16280                             | 2035                                       | 45                         | 18315         |                          |
| Mill Hill County High School                    | 73   | 34                                    | 13838                             | 2035                                       | 39                         | 15873         |                          |
| Queen Elizabeth's Girls' School                 | 69   | 32                                    | 13024                             | 2035                                       | 37                         | 15059         |                          |
| Queen Elizabeth's School, Barnet                | 6  | 3                                     | 1221                              | 2035                                       | 8                          | 3256          |                          |
| St James' Catholic High School                  | 96   | 44                                    | 17908                             | 2035                                       | 49                         | 19943         |                          |
| St Mary's CofE High School                      | 98   | 45                                    | 18315                             | 2035                                       | 50                         | 20350         |                          |
| St Michael's Catholic Grammar School            | 4  | 2                                     | 814                               | 2035                                       | 7                          | 2849          |                          |
| The Compton School                              | 66   | 31                                    | 12617                             | 2035                                       | 36                         | 14652         |                          |
| The Henrietta Barnett School                    | 1  | 1                                     | 407                               | 2035                                       | 6                          | 2442          |                          |
| The Ravenscroft School a Technology College     | 126  | 58                                    | 23606                             | 2035                                       | 63                         | 25641         |                          |
| Whitefield School                               | 94   | 44                                    | 17908                             | 2035                                       | 49                         | 19943         | 16687                    |
| <b>TOTAL</b>                                    | <b>1284</b>  | <b>595</b>                            | <b>242165</b>                     | <b>38665</b>                               | <b>690</b>                 | <b>280830</b> | <b>16687</b>             |

#### 4.2: Standards Fund 1.2 – School Lunch Grant

|                 |  |
|-----------------|--|
| <b>Author</b>   | <b>Teresa Goodall</b>                      |
| <b>Position</b> | <b>Service Manager – Catering Services</b> |
| <b>Date</b>     | <b>12 May 2009</b>                         |

The School Lunch Grant of £488,946 is to be allocated to schools in line with the decisions taken by the Schools Forum at their meeting in May last year, That is:

1. Food and Labour costs calculated on the basis of:
  - A lump sum of £1000 per primary and secondary school, £2000 per special school and £500 per PRU. Exceptions are those schools not providing meals and nursery schools
  - The remainder (approximately £215,000) to be distributed to all schools based on pupil numbers. Exceptions are those schools not providing meals and nursery schools
2. Equipment: £130,000 distributed on pupil numbers. Exceptions are those schools not providing meals, nursery schools and schools with new kitchens.
3. Advice on nutritional content of meals: £30,000 to be distributed to all schools based on pupil numbers. Exceptions are those schools not providing meals and nursery schools.

For schools buying into the in-house service, however, approval is being sought to transfer the food and labour element of the funding directly to the in-house provider. This request came from a number of schools and will save money on invoicing costs.

Schools making their own arrangements will continue to receive all their funding direct.

**Recommendation: The Schools Forum agrees that for schools buying into the Barnet Catering Service the food and labour element of the School Lunch Grant allocations be transferred directly to the catering service.**

|  |   |
|--|---|
| <b>4.3: 2009/10 Schools Budget including Learning and Skills Council</b> |   |
| <b>Author</b>  | <b>Linda Parker</b>   |
| <b>Position</b>  | <b>Joint Head of Strategic Finance (Children's Service)</b> |
| <b>Date</b>  | <b>12 May 2009</b>  |

The draft 2009-10 Schools Budget was agreed at the last meeting in February. This report explains the changes to the Schools Budget since that meeting. The changes are a result of:

- the changes in the LSC funding for 16+
- the pupil numbers
- minor amendments to the Section 52 analysis
- Projected brought forward centrally retained budget under/overspend from 2008-9.

It should be noted that despite these changes the central expenditure limit (CEL) is not breached.

### **Learning and Skills Council (LSC) Funding**

Provisional 6<sup>th</sup> form funding allocations for 2009-10 academic year were sent to schools in January 2009. At the end of February 2009 the LSC provided each school with their revised allocations marked as 'Final'. The schools were asked to contact the LSC by 11<sup>th</sup> March if they had any queries on the allocations and the LSC undertook to resolve any queries by the 13<sup>th</sup> March after which the allocations would be finalised and a final financial year amount would be provided. In prior years the February allocations have not changed by any significant amount and schools therefore set their school budgets using these figures (these figures were also incorporated in 2009-10 Section 52 statement which had to be returned to the DCSF by 31<sup>st</sup> March 2009).

On the 31<sup>st</sup> March 2009 the LSC wrote to all schools with their final allocations. The figures were also sent to the Acting Director of Children's Service. Across all schools the funding allocation was reduced by **£1,022,293**, on average this is a reduction of £60,135 per school (the lowest reduction being £20,536 at Ravenscroft and the largest £106,386 at Mill Hill County).

An accompanying letter from the LSC explains that demand for Post 16 places is increasing above previous forecast. Whilst there was an increase in the national funding for 16-18 participation this proved insufficient to fund the actual increase. The LSC say that they are required to fund 390,000 places in School Sixth Forms, 18,000 more than anticipated.

The LSC used a very crude method to make these reductions in their funding allocations to schools throughout the country

- Firstly they reduced the 2009-10 academic year learner numbers by 3.6% nationally. For Barnet the reduction is 157 (3.7%). This accounts for £659,925 of the £1,022,293 reduction.
- Secondly in calculating the financial year allocations they have used 33.33% (4/12ths of the 2008-9 academic year) but only **65%** (rather than 66.67%) of the 2009-10 academic year. This accounts for £362,368 of the £1,022,293 reduction.

Following the announcement of the reduced funding there was significant press coverage and the LSC made attempts to obtain additional resources from the government. In the Budget announcements in April the LSC reported that £655m additional funding would be made available to be spent over the next two years on 16-18 learner allocations. Schools and colleges were given revised allocations for their academic year 2009-10 last week. Funding for learner numbers has largely been restored to the levels agreed at the beginning of March. The LSC have yet to confirm the calculation of funding for the financial year 2009-10, however, it would appear that the split of funding for a financial year remains at 65% rather than 66.67%. Officers from Barnet calculate that the 6<sup>th</sup> form funding has increased by £643,426 but this is still £378,867 less than estimated at the beginning of March.

The LSC also provides funding for SEN (£2,719,209) and Teachers Pay Grant (£762,906). The final allocations have also been incorporated into the revised schools budget.

### **Pupil Numbers**

The DCSF are due to confirm the final pupil numbers for each local authority for the calculation of the DSG on the 12<sup>th</sup> May. The figure submitted by Barnet to the DCSF is 42,803 (the DCSF may vary this should they identify any double counts of pupils with other local authorities and deem that Barnet cannot claim these pupils). The pupil number used in the budget reported to the Schools Forum in February was 42,802. Subject to the DCSF publishing the finalised pupil numbers on the 12<sup>th</sup> May, the finalised pupil numbers for Barnet will be reported at the meeting. As the estimated pupil number used in February is so close to Barnet's final submission to DCSF it is not proposed to alter the pupil numbers in the calculation of the Schools Budget until the final figures are confirmed.

### **Other variances to Section 52**

In previous years the budget for 'Salary Safeguarding' costs in schools (supply cover costs for staff undertaking specific duties such as trade union activities, jury service etc) was funded from the schools contingency budget. However there is now a specific line within the Section 52 for this activity, staffing costs and the budget, £100,000 has been moved to this line.

### **Projected DSG Outturn 2008-9**

In February the Schools Forum were informed that the projected outturn in the centrally retained budget was an overspend of £48,000. In setting the Schools Budget for 2009-10 the projected brought forward overspend from 2008-9 has therefore been removed. Once the final outturn is confirmed, options for using any underspend from 2008-9 will then be considered and brought to a future meeting.

## The Revised Schools Budget

The chart attached shows the draft Section 52 submitted to the DCSF on the 31<sup>st</sup> March 2009 and the revised Schools Budget incorporating the changes outlined above. A revised Section 52 will be submitted incorporating these changes once the final pupil numbers are published by the DCSF.

|  | Section 52 submitted 31st March 2009<br>£ | Revised S52 for Schools Forum 12th May 2009<br>£ | Variation<br>£ | Comment   |
|--|---|--|----------------|---|
| <b>1 SCHOOLS BUDGET</b>  |   |  |                |   |
| 1.0.1 Individual Schools Budget  | 203,952,382                               | 204,336,422                                      | 384,040        | LSC Changes; Addition of the Teachers Pay Grant; Reduction in 6th Form allocation |
| 1.0.9 Expenditure for Education of Children under 5s in Private/voluntary/independent settings | 4,504,388                                 | 4,504,388  | 0              |   |
| 1.1.1 Support for schools in financial difficulty  | 0   | 0  | 0              |   |
| 1.1.2 School-specific contingencies  | 1,100,570                                 | 1,000,570  | -100,000       | Salary Safeguarding budget moved to line 1.5.7                                    |
| 1.2.1 Provision for pupils with SEN (including assigned resources)                             | 548,760                                   | 548,760  | 0              |   |
| 1.2.2 Provision for pupils with SEN, provision not included in line 1.2.1                      | 2,879,461                                 | 2,879,461  | 0              |   |
| 1.2.3 Support for inclusion  | 300,750                                   | 300,750  | 0              |   |
| 1.2.4 Fees for pupils at independent special schools & abroad                                  | 6,790,300                                 | 6,825,739  | 35,439         | LSC SEN grant change  |
| 1.2.5 SEN transport  | 400,000                                   | 400,000  | 0              |   |
| 1.2.6 Fees to independent schools for pupils without SEN                                       | 0   | 0  | 0              |   |
| 1.2.7 Inter-authority recoupment   | 2,209,230                                 | 2,209,230  | 0              |   |
| 1.2.8 Contribution to combined budgets   | 280,000                                   | 280,000  | 0              |   |
| 1.3.1 Pupil Referral Units   | 1,553,630                                 | 1,553,630  | 0              |   |
| 1.3.2 Behaviour Support Services   | 343,198                                   | 343,198  | 0              |   |
| 1.3.3 Education out of school  | 414,400                                   | 414,400  | 0              |   |
| 1.3.5 Central expenditure on education of children under 5s                                    | 495,040                                   | 495,040  | 0              |   |
| 1.4.2 Free school meals - eligibility  | 3,533                                     | 3,533  | 0              |   |
| 1.4.3 Milk   | 17,070                                    | 17,070   | 0              |   |
| 1.5.1 Insurance  | 425,000                                   | 425,000  | 0              |   |
| 1.5.2 Museum and Library Services  | 42,330                                    | 42,330   | 0              |   |
| 1.5.3 School admissions  | 383,037                                   | 383,037  | 0              |   |
| 1.5.4 Licences/subscriptions   | 2,858                                     | 2,858  | 0              |   |
| 1.5.5 Miscellaneous (not more than 0.1% total of net SB)                                       | 225,965                                   | 225,965  | 0              |   |
| 1.5.6 Servicing of schools forums  | 34,150                                    | 34,150   | 0              |   |
| 1.5.7 Staff costs - supply cover (not sickness)  | 0   | 100,000  | 100,000        | Salary Safeguarding budget moved from line 1.1.2                                  |
| 1.6.1 School Development Grant - Non-Devolved  | 0   | 0  | 0              |   |
| 1.6.2 Other Standards Fund Allocation - Non-Devolved   | 84,780                                    | 84,780   | 0              |   |
| 1.7.1 Capital Expenditure from Revenue (CERA) (Schools)  | 59,040                                    | 59,040   | 0              |   |
| <b>1.8.1 TOTAL SCHOOLS BUDGET</b>  | <b>227,049,872</b>                        | <b>227,469,351</b>                               | <b>419,479</b> |   |

Percentage Increase in ISB and PVI  
Percentage Increase in Schools Budget

3.6%

3.6%

Has the Central Expenditure Limit been breached?

No

**Recommendation: The Schools Forum is asked to approve the revised 2009-10 Schools Budget.**

### 5: Items for Information

#### 5.1: 2008/9 Dedicated Schools Grant Outturn

|                 |   |
|-----------------|---|
| <b>Author</b>   | <b>Linda Parker</b>   |
| <b>Position</b> | <b>Joint Head of Strategic Finance (Children's Service)</b> |
| <b>Date</b>     | <b>12<sup>th</sup> May 2009</b>                             |

#### Introduction

The purpose of this report is to inform Schools Forum about the provisional outturn of the centrally retained schools budget. The accounts are due to be closed by the 12<sup>th</sup> May and

whilst there may be some very late entries the in the remaining days between writing this report and the final closing date, the final outturn is not likely to vary significantly from the provisional figures presented to Council Members at the end of April.

### **2008-9 Provisional Outturn**

At the Schools' Forum in February 2009, it was reported that officers of the Council projected an underspend of £131,840 but when the shortfall in DSG is added this becomes an overspend of £48,160.

The provisional outturn is now showing an underspend of £217,000 (after the shortfall in grant is added). Figures will be presented to the Forum on Tuesday showing the variances against the Section 52 budget lines.

The main variance from the figures presented in February is an under spend of £189,000 on schools contingency. This is primarily due to the lower than previously projected costs for SEN statement top-ups.

In accordance with the Dedicated Schools Grant conditions any over or under spend in the centrally retained budgets must be carried forward to the following year. The provisional outturn indicates there will be a carried forward underspend. Once this is finalised, consideration will need to be given to the use of the rolled forward underspend following a review of budget pressures within the Schools Budget.

### **Recommendation : The Forum notes the report.**

Previous reports:

- Report to Schools Forum 23<sup>rd</sup> September 2008 Centrally Retained Budget;
- 9<sup>th</sup> December 2008 Dedicated Schools Grant 2008-9- Centrally Retained Budget Monitoring;
- 10<sup>th</sup> February 2009 Estimated 2008-9 DSG Outturn

|                                   |                                |
|-----------------------------------|--------------------------------|
| <b>5.2: 2009/10 Budget Shares</b> |                                |
| <b>Author</b>                     | <b>Carol Beckman</b>           |
| <b>Position</b>                   | <b>Schools Funding Manager</b> |
| <b>Date</b>                       | <b>12 May 2009</b>             |

Schools received their original budget share and standards funds allocations for 2009/10 on 4<sup>th</sup> March and indicative allocations for 2010/11 three weeks later. In 2009/10, schools received a 3.5% increase in funding and on average 3.9% more per pupil. The number of pupils in secondary schools is lower this year, partly because the Wren Academy has opened, whilst the numbers funded in nursery schools and classes are also lower as the formula moves to funding by headcount rather than place. We are currently expecting a similar picture in 2010/11

## Use of the Schools Budget 2008-11

19/03/2009 16:11

|                                    | 2008/9             | 2009/10            |              | 2010/11            |             |
|------------------------------------|--------------------|--------------------|--------------|--------------------|-------------|
|                                    | Original           | Original           | % change     | Indicative         | % change    |
|                                    | £                  | £                  |              | £                  |             |
| <b>Distribution to Schools</b>     |                    |                    |              |                    |             |
| <b>Nursery Schools</b>             | <b>1,680,557</b>   | <b>1,640,709</b>   | <b>-2.4%</b> | <b>1,675,164</b>   | <b>2.1%</b> |
| Funded Pupils                      | 274                | 255                | -6.8%        | 237                | -7.3%       |
| £ per pupil                        | 6,133              | 6,428              | 4.8%         | 7,083              | 10.2%       |
| % of total funding                 | 0.85%              | 0.80%              |              | 0.79%              |             |
| <b>Primary Schools</b>             | <b>95,071,897</b>  | <b>98,466,246</b>  | <b>3.6%</b>  | <b>101,809,335</b> | <b>3.4%</b> |
| Funded Pupils                      | 25,574             | 25,630             | 0.2%         | 25,503             | -0.5%       |
| £ per pupil                        | 3,718              | 3,842              | 3.3%         | 3,992              | 3.9%        |
| % of total funding                 | 48.25%             | 48.16%             |              | 47.96%             |             |
| <b>Secondary Schools (pre 16)</b>  | <b>72,558,731</b>  | <b>74,254,820</b>  | <b>2.3%</b>  | <b>77,669,907</b>  | <b>4.6%</b> |
| Pre-16 Pupils                      | 15,693             | 15,497             | -1.2%        | 15,510             | 0.1%        |
| £ per pupil                        | 4,624              | 4,792              | 3.6%         | 5,008              | 4.5%        |
| % of total funding                 | 36.82%             | 36.32%             |              | 36.59%             |             |
| <b>Secondary Schools (post 16)</b> | <b>20,815,839</b>  | <b>22,232,382</b>  | <b>6.8%</b>  | <b>22,588,350</b>  | <b>1.6%</b> |
| % of total funding                 | 10.56%             | 10.87%             |              | 10.64%             |             |
| <b>Special Schools</b>             | <b>6,349,289</b>   | <b>6,731,225</b>   | <b>6.0%</b>  | <b>6,998,130</b>   | <b>4.0%</b> |
| Funded Places                      | 363                | 371                | 2.2%         | 371                | 0.0%        |
| £ per pupil                        | 17,491             | 18,143             | 3.7%         | 18,863             | 4.0%        |
| % of total funding                 | 3.22%              | 3.29%              |              |                    |             |
| <b>All Schools</b>                 | <b>196,476,313</b> | <b>203,325,383</b> | <b>3.5%</b>  | <b>210,740,885</b> | <b>3.6%</b> |
| Funded Pupils/Places               | 41,903             | 41,753             | -0.4%        | 41,620             | -0.3%       |
| £ per pupil                        | 4,689              | 4,870              | 3.9%         | 5,063              | 4.0%        |
| % of total funding                 | 100%               | 99%                |              | 99%                |             |
| <b>Other</b>                       |                    |                    |              |                    |             |
| Held for extension to Free Ent.    | -                  | 400,000            |              | 800,000            | 100%        |
| Held for salary safeguarding       | -                  | 100,000            |              | 100,000            | 0%          |
| ISB for academies                  | 579,125            | 627,000            |              | 638,485            |             |
| <b>Total ISB</b>                   | <b>197,055,438</b> | <b>204,452,383</b> |              | <b>212,279,370</b> |             |

### 5.3: Building Schools for the Future

|                     |   |
|---------------------|---|
| <b>Presentation</b> | <b>Val White</b>                              |
| <b>Position</b>     | <b>Assistant Director, Children's Service</b> |
| <b>Date</b>         | <b>12 May 2009</b>                            |

Supporting papers for this presentation will be distributed at the meeting.

### 5.4: Update on Nursery Nurses Grade Review

|                 |                     |
|-----------------|---------------------|
| <b>Author</b>   | <b>Tony Lampert</b> |
| <b>Position</b> | <b>HR Manager</b>   |
| <b>Date</b>     | <b>12 May 2009</b>  |

As part of the 2003 national workforce remodelling agenda, which saw certain responsibilities previously undertaken by teachers move to support staff, local authorities were encouraged to review the job descriptions and grades of a range of generic groups of schools' support staff.

To date, Teaching Assistants, Learning Mentors and Exam Invigilators have all been reviewed. Nursery Nurses are in the process of being reviewed.

Barnet schools employ approximately 150 Nursery Nurses. They all work term time only but are all paid for 52 weeks. The majority are paid on a grade range of spinal column points (scp) 17-20.

A critical stage has been reached in the negotiations with the Unions. The evaluated spinal column point range has been agreed as 25-28. The issue still in negotiation is how this grade is to be applied. Management believes that the Nursery Nurses should have their new salary pro-rated to reflect their term time working arrangements. Trade Unions are pressing that Nursery Nurses receive their new salary on a 52 week basis to reflect their existing contractual position.

The pay comparisons are set out in the table below (Please note these figures exclude oncosts): Column 1 is the Nursery Nurse existing pay range, column 2 is the term time pro-rated pay (management's position) and the column 3 is the pay based on 52 weeks (trade union position).

| Existing grade |            | New grade range |            |          |
|----------------|------------|-----------------|------------|----------|
|                | Column 1   |                 | Column 2   | Column 3 |
| scp            | 52 wks pay | scp             | Management | Unions   |
| 17             | 18399      | 25              | 19204      | 23046    |
| 18             | 18729      | 26              | 19777      | 23733    |
| 19             | 19368      | 27              | 20388      | 24465    |
| 20             | 20004      | 28              | 21003      | 25203    |

Recent developments indicate that agreement could be reached around a compromise position. The issue of backdating will form part of these discussions. The final agreement is expected to lie between Columns 2 and 3.

Any agreement will be expected to be implemented by Community schools and recommended to Voluntary Aided and Foundations schools.

Schools will be responsible for meeting any additional costs. We understand that schools have set their 2009-10 budgets, however the risk is that actual pay grades agreed may exceed the levels provided for within those budgets. It is important that the range of costs (illustrated in the table above) be fully understood and potential scope of financial liability applicable to each individual school be calculated. We recommend without prejudice that a prudent financial approach to the risk be adopted, budgets reviewed and the need for an adequate level of contingency be considered, to enable schools to meet the liability when negotiations are finalised.

Schools will be kept fully informed of progress and developments.

**Recommendation: Schools Forum members to note**

## 6: Report of the Early Years Working Group

|                 |                                 |
|-----------------|---------------------------------|
| <b>Author</b>   | <b>Carol Beckman</b>            |
| <b>Position</b> | <b>Schools Funding Manager</b>  |
| <b>Date</b>     | <b>12<sup>th</sup> May 2009</b> |

The Early Years Working Group has been working for a year on the extension to the free entitlement for 3 & 4 year olds from 12½ to 15 hours per week with increased flexibility. The group has representatives from all types of settings – maintained and private and the work has included:

- Shared understanding of issues facing different types of provision
- Discussion of costs in different settings
- Lessons learned from pathfinder authorities
- DCSF guidance
- Options for increasing the amount of provision for each child
- Options for increased flexibility
- Fees and charging
- Elements of a single funding formula
- Maintaining quality and effective monitoring of EYFS

### 6.1: Pilot Funding for Phase 1 Providers

From September 2009, the DCSF requires that the 25% most deprived 3 & 4 year olds will have access to an additional 20% (2½hrs) of early education on a flexible basis. In order to meet this in Barnet, 42 schools and settings have been chosen to extend their offer and flexibility from next term. The list comprises 15 private settings, 5 children's centres and 22 school nursery classes which serve children from the most deprived areas. Every Barnet school and setting currently providing the free entitlement has been contacted so that they know whether they are in Phase 1 or will not have to comply until September 2010.

Sheila Abbott and her team are working with the Phase 1 settings (most of which are in the west of the borough) to help them decide on issues such as what their offer to parents will be; what changes they will need to make to staff contracts; and what physical changes will need to be made to premises.

All Phase 1s will require additional funding and in 2009/10 £880,000 is available, comprised of a £480,000 ring fenced Standards Fund Grant and £400,000 reserved in the ISB generated by the first phase of the change from nursery place funding to attendance funding. £100,000 has been earmarked for central costs associated with introducing the change – including staffing, events, advertising and printing . Although the Single Consistent Funding Formula will not be brought in until April 2010, some of the elements of the suggested formula are included in the proposed funding for Phase 1s. However it must be emphasised that the 2009/10 funding scheme will not be the same as that for 2010/11 – there may be other elements, alternative weightings between factors and different funding rates.

The table below shows the proposed funding for Phase 1 providers for the period September 2009 – March 2010 inclusive - this is in addition to the budget share already announced for schools and the standard rate of £8.97 per 2½ session in PVI's and Children's Centres.

| <b>PHASE 1 Pilot - Additional Funding from SEPTEMBER 09</b>  |   |                 |
|--|---|-----------------|
| <b>Element</b>   | <b>Details</b>  | <b>Cost (£)</b> |
| <b>Additional 2½ hours</b><br>per week – 20% extra on the AWPU or NEF rate (£330 per annum on AWPU, £340 per annum on the PVI rate)  | Schools to receive an additional 20% Nursery AWPU funding if they are offering 20% more provision per child. Children's Centres and PVIs will be able to claim up to 15 hours per child per week from September.  | 290,000         |
| <b>Deprivation</b><br>Deprivation is closely correlated with low attainment and additional educational needs. (£56 per child per annum on average)                                 | The DCSF require that deprivation is a factor in the single funding formula. We propose to calculate an average IDACI score for each setting linked to the postcodes of each child taking up the free entitlement.  | 84,000          |
| <b>Flexibility</b><br>The more flexibility offered the more difficulty the setting will have in maximising occupancy and monitoring the EYFS (£95 per annum per child for Level 1) | Phase 1 schools and settings will offer one of three levels of flexibility:<br>Level 0: Parents offered five mornings or five afternoons of 3 hours each.<br>Level 1: Parents able to choose any five morning and / or afternoon sessions<br>Level 2: Parents able to choose three 5 hour sessions each week<br>The funding rate for Level 2 would be double that of Level 1. No funding for Level 0. | 84,000          |
| <b>Basic Entitlement</b><br>£100 per child per annum up to a maximum of £3000.   | This has been an element of the school funding formula for over 10 years and is designed to recognise the additional burden of managing admissions and other administration associated with running a nursery. As schools already receive this, the extra cost is only for PVIs   | 16,000          |
| <b>Phase 1 Start-up</b> - £200 per part time equivalent (PTE) child claiming the free entitlement  | This grant is an incentive to Phase 1s to take a leading role in this new initiative, acting as pathfinders for providers entering the scheme next year. The money should be used for any one-off startup costs, but not ongoing expenses as the grant will not be available in following years.  | 306,000         |
| <b>TOTAL</b>   |   | <b>780,000</b>  |

**Recommendation: The Schools Forum endorses the above funding scheme for Phase 1 providers of the extension to the free entitlement.**

## **6.2: Single Funding Formula from April 2010 and Consultation with Providers**

From April 2010, all local authorities must have in place a single consistent funding formula for all providers of the free entitlement. Funding must be based on actual attendance, rather than places and must include an element for deprivation.

Barnet began preparing for this change in 2007 by consulting with maintained schools on the move from place to participation funding. As a result, 2009/10 is a transition year in which nursery schools and classes are funded for a number of children halfway between places and participation.

Private providers (PVI) and children's centres (CCs) are already funded by participation for the free entitlement, and they make termly claims. From 2010/11 maintained schools will also be funded on termly counts but PVI and CCs will benefit from a formula that reflects their needs more closely than a single flat rate per child.

The government has still to publish the following documents

- New Code of Practice for providing the free entitlement
- Changes in regulations for school budget shares including the Minimum Funding Guarantee (primary legislation involving parliament)
- Regulations or guidance on counting nursery attendance for funding purposes

Lessons learned from the Phase 1 pilot will need to be incorporated into any final proposal but at present the Early Years Working Group recommends consultation on a formula with the following elements:

|                       |   |   |
|-----------------------|---|---|
| Basic Rate            | Funding for first 12½ hours of provision replacing the school age weighted pupil unit (AWPU) and the nursery education funding (NEF) rate – about £1700 per pupil | Consultation – 1 question about a single hourly rate  |
| Funding for extension | A 20% premium on the Basic Rate   |   |
| Deprivation           | A premium on the basic rate for the additional educational need typically arising from deprivation  | Consultation – 1 question about measuring deprivation   |
| Flexibility           | A premium on the basic rate for the additional costs and lower occupancy arising from higher levels of flexibility of offer                                       | Consultation – 2 questions about levels of flexibility and relative funding rates                 |
| Qualifications        | A premium on the basic rate for the additional costs from employing more highly qualified staff which will raise the quality of offer.                            | Consultation – 2 questions on rate of funding and merits of a lump sum versus a per child amount. |
| Basic Entitlement     | A small amount (maximum £3000) for all providers recognising the administration and management involved in providing the free entitlement                         | Consultation – 1 question on desirability of this element   |

The consultation would ask 2 more questions - about the frequency of adjustments to reflect changing pupil numbers, and (for private providers) timing of payments into bank accounts.

To ensure all providers are treated equitably, we will also look at the totality of funding available to schools and settings – schools receive standards funds and private settings receive grants for training and SEN.

Many private providers charge 'top-ups' at present (ie they only offer sessions of 3 hours or more and charge a higher than usual fee for additional childcare to make up any difference

between the setting's fee rate and the LA funding). We expect the new Code of Practice to strengthen the requirement that the free entitlement should be free at the point of delivery wherever it is taken up. This is a major worry to many private providers. Neither the DCSF nor the EYWG has any wish to cause financial difficulty to any settings, although it is recognised that the new formula cannot support uneconomic businesses. Even so, because there is not sufficient money to fund at the fee level many settings will need extensive support in the transition period in order to prevent them from opting out completely. Both settings and parents will be provided with clear guidance on what additional services can be charged for.

We should not underestimate the level of disruption these changes will bring to some schools and settings, especially those small private providers who may already be struggling financially. Unfortunately, unlike maintained schools, private providers are still reluctant to engage in discussions about funding and running costs. Nevertheless it is vital that we consult fully with all settings and allow them give us their views before final decisions are taken on their future funding and any conditions associated with it.

Whilst awaiting DCSF regulations, this summer we will consult all schools and settings on the principles of the proposed funding formula. We will launch the consultation at the beginning of June, giving providers half a term to respond. In the autumn we will carry out an assessment of the pilot, discuss the results of the assessment and consultation at the Early Years Working Group (EYWG) and make recommendations to the Schools Forum in December. The Schools Forum's recommendations will be presented for approval by cabinet in January 2010. This gives three months to make adjustments before the beginning of the new financial year 2010/11.

**Recommendation: That the Schools Forum agrees to support this approach to the development of early years funding for 2010/11 and beyond, and monitor progress over the next 9 months.**