

Schools Forum

2nd February 2010 at 4pm
Topaz Room, Emerald Suite
North London Business Park

Agenda, Papers and
Minutes of the last meeting

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Agenda

Please note: the main meeting starts at 4pm – there is no pre-meeting briefing.

1. Apologies for absence
2. Minutes of previous meeting: 20th January 2010
3. Matters arising
4. Items for Agreement
 - 4.1. Contracts affecting Schools
 - 4.2. Early Years Funding 2010/11
 - 4.3. London Pay Addition 2010/11
 - 4.4. Standards Fund – Extended Services Disadvantage Subsidy
 - 4.5. Startup funding for new reception classes
 - 4.6. 2009/10 DSG projected outturn
 - 4.7. 2010/11 DSG and Schools Budget
 - 4.8. Traded Services 2010/11
5. Items for Information
 - 5.1. Children and Young People Plan
 - 5.2. Building Schools for the Future
6. Any Other Business

Dates for future meetings:

Tue 18th May 2010

Tue 13th July 2010

Schools Forum Members

| | |
|--|-------------------------|
| <h1 style="margin: 0;">Schools Forum Membership</h1> | As at 21st January 2010 |
|--|-------------------------|

| | | | | | | |
|-----|----------|---------------------|----------------------------------|------|-----------|------------|
| | | To be announced | | Head | Primary | VA |
| Ms | Jo | Djora | Coppetts Wood | Head | Primary | Community |
| Ms | Jayne | Franklin | Childs Hill School | Head | Primary | Community |
| Mrs | Angela | Murphy | Bishop Douglass RC | Head | Secondary | VA |
| Ms | Kate | Webster | Queen Elizabeth Girls School | Head | Secondary | Community |
| Ms | Dee | Oelman | St Mary's & St John's | Head | Primary | VA |
| Dr | John | Marincowitz (Chair) | Queen Elizabeth's School, Barnet | Head | Secondary | Foundation |
| Ms | Jeanette | Adak | Monkfrith | Head | Primary | Community |
| Mrs | Helen | Schmitz | Cromer Road Primary School | Head | Primary | Community |
| Ms | Lisa | Clarke | Brookhill Nursery | Head | Nursery | Community |
| Mrs | Jenny | Gridley | Oakleigh School | Head | Special | Community |
| Mr | Tim | Bowden | Holy Trinity | Head | Primary | VA |
| Mr | Gary | Tucker | Christ's College Finchley | Head | Secondary | Community |

GOVERNORS

| | | | | | | |
|----|-----------|---------------------|------------------------------------|----------|-----------|------------|
| Mr | Derrick | Brown | Headteacher, Ashmole | Governor | Secondary | Foundation |
| Ms | Hazel | Godfrey | Governor, Broadfields | Governor | Primary | Community |
| Mr | Jonathan | Hewlings | Governor, East Barnet School | Governor | Secondary | Community |
| Mr | Ken | Huggins | Governor, The Compton | Governor | Secondary | Community |
| Mr | Gilbert | Knight | Governor, Oakleigh | Governor | Special | Community |
| Mr | Stephen | Parkin (Vice Chair) | Governor, St Mary's CE High | Governor | Secondary | VA |
| Ms | Elizabeth | Pearson | Governor, Holly Park & Livingstone | Governor | Primary | Community |
| Mr | Anthony | Vourou | Governor, St John's N11 | Governor | Primary | VA |

NON-SCHOOL MEMBERS

| | | | | | | |
|----|-------|---------|---|-------|---|--|
| Mr | Mick | Quigley | Principal Inspector, Children's Service | Other | Stakeholder – SIPs | |
| Mr | Alan | Homes | NASUWT | Other | Union | |
| M | Keith | Murdoch | Woodhouse College | Other | 14-19 Partnership Private Early Years Providers | |
| Ms | Sarah | Vipond | Middlesex University Nursery | Other | | |

OBSERVERS

| | | | | | | |
|------|--------|---------|-----------------------------|-----------|-----------|--|
| Ms | Angela | Trigg | London Academy | Principal | Academies | |
| Ms | Lucy | Saloman | Learning Skills Council | Other | | |
| Cllr | Andrew | Harper | Cabinet Member for Children | Other | | |

OTHER ATTENDEES

| | | | | | | |
|----|---------|------------------|---|--|---------|---------|
| Mr | Robert | McCulloch Graham | Director of Children's Service | | Officer | |
| Ms | Val | White | Assistant Director, Children's Service | | Officer | |
| Ms | Linda | Parker | Joint Head of Finance – Children's Service | | Officer | |
| Ms | Denise | Murray | Joint Head of Finance – Children's Service | | Officer | |
| Mr | Nick | Adams | Schools Finance Services Manager, Children's Service | | Officer | |
| Ms | Carol | Beckman | School Funding Manager – Children's Service | | Officer | |
| Ms | Sarrosh | Malik | School Resources & Support Officer – Children's Service | | Officer | Minutes |
| Mr | Graham | Durham | Assistant Director of Children's Service | | Officer | |
| Mr | Geoff | Boyd | Consultant | | Other | |

2. Minutes of the last meeting – Wednesday 20th January 2010 (5pm, Emerald Suite)

| | | |
|-----------------|--------------|---|
| Attended | Members: | John Marincowitz (Head, QE Boys) Tim Bowden (Head, Holy Trinity) Elizabeth Pearson (Governor, Livingstone) Johnathan Hewlings (Governor, East Barnet) Mick Quigley (Principal Inspector, Children's Service) Lisa Clarke (Head, Brookhill Nursery) Helen Schmitz (Head, Cromer Road) Dee Oelman (Head, St Mary's & St John's) Jo Djora (Head, Coppetts Wood) Gilbert Knight (Governor, Oakleigh) Derrick Brown (Governor, Ashmole) Jeanette Adak (Head, Monkfrith) Angela Murphy (Head, Bishop Douglass) Stephen Parkin (Governor, St Mary's High) Jenny Gridley (Head, Oakleigh) |
| | LA Officers: | Robert McCulloch Graham (Director of Children's Service) Carol Beckman (School Funding Manager) Graham Potts (Income Manager) Linda Parker (Strategic Finance Manager) Val White (Assistant Director, PPP) Graham Durham (Assistant Director, Inclusion) |
| | Observers: | Lucy Saloman (LSC Partnership Manager) |
| | Clerk: | Sarrosh Malik (School Resources and Support Officer) |

| | | |
|--------------------|----------|---|
| Not Present | Members: | Gary Tucker (Head, Christ's College Finchley) Hazel Godfrey (Governor, Broadfields) Sarah Vipond (Early Years Working Group) Kate Webster (Head, QE Girls) Anthony Vourou (Governor, St John's N11) Alan Homes (NASUWT) Jayne Franklin (Head, Childs Hill) Ken Huggins (Governor, The Compton) Keith Murdoch (Principal, Woodhouse College) |
| | Others: | Cllr Andrew Harper (Cabinet Member for Children) Angela Trigg (London Academy) Geoff Boyd (Consultant) Denise Murray (Strategic Finance Manager) Nick Adams (School Finance Services Manager) |

1. Apologies for Absence

| | | |
|---|--|-----------|
| 1.1 | Apologies were received from Ken Huggins, Gary Tucker, Alan Homes, and Councillor Harper. | |
| 2. Minutes of previous meeting (24th November 2009) | | |
| | Agreed | |
| 3. Matters Arising | | |
| | JH – Minute 6.3 finishes unexpectedly. CB will look in to this. Minute 6.3 – Funding formula for under 5s starts April 2011 for maintained and September 2010 for PVI's. | CB |
| 4. Items for Information | | |
| 4.1 | Barnet Council Budget 2010/11 | |
| | <p>RMG gave a presentation on the Council Budget 2010/11. The key contextual points to the council's budget setting this year are:</p> <ul style="list-style-type: none"> • number of children in care and referrals have increased, not solely as a result of the Baby Peter case. This has resulted in a budget overspend within the Children's Service in 2009/10. - it costs about £48k per extra child in care, • the White Paper proposing a new relationship with schools and their role in the community. • the current economic climate and potential impending public sector reduction • a zero increase in council tax within Barnet. • the need to further develop preventative services - . 25% (£45m) of Children's Service funds are spent on 2% of the population. <p>RMG gave details of budget headlines that impact on Children's Service and schools including a reduction of £100k in Corporate Services through charging for the cash collection service, reductions in support for schools causing concern, information services, Education Psychology, Youth & Connexions, transport and support functions and increased charges for traded services such as Governor Support, Schools Accountancy, ICT, Music, Catering and EBP.</p> <p>Pressures/growth had however been acknowledged and additional investment was proposed for Children in Need social workers, social worker recruitment, safeguarding board, ContactPoint, Building Schools for the Future.</p> <p>27 posts in the Children's Service will be deleted leading to 18 potential redundancies. RMG explained that Barnet Children's Service has saved £2m each year up and will continue to face this pressure each year. Schools are at the heart of their community and RMG wants to work with schools to develop and provide a range of preventative services linking health, family support etc. RMG felt that schools know their families and can often intervene before things become critical.</p> <p>SP asked whether the redundancies would be voluntary or forced. RMG replied that there would be a mixture. AM wanted to know more about the £100k for cash collection proposal. Graham Potts (Income Manager) explained that it was for the cash in transit service of which schools are a major user. The question of dinner money is for the catering service was raised, RMG informed members that cash in transit is down to the schools but the council does provide a safe service. GP said that they will either stop the service or schools will have the</p> | |

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| | <p>option to opt in or out.. DB felt that it would be problematic to stop cash collection for primary schools.. LC added that her nursery collects cash for services so to pay for cash collection as a traded service would have a big impact on the nursery. LP informed the members that at present the service is free to schools and costs are met by the central resources budget. Resources are reviewing their costs and proposing to charge schools.</p> <p>AM questioned the level of subsidy for traded services. RMG explained that traded services would be offered at a price to cover the cost of provision. Services would only be ceased if there is a better way to do it. If schools find a better or cheaper provider then they can opt for that.</p> <p>SP asked about the changes in Governors clerking. MQ answered that Governors services would be increased to the true cost of the service. He added that some schools buy in and some make other arrangements.</p> <p>SP asked whether redundancy costs in Governors clerking had also been taken into account. RMG replied that there may need to be redundancies if schools opt out of services. He suggested that schools could start sharing services – this is the approach for the School Improvement service. Barnet is currently working with heads on a new model. JH said that future shape agenda cannot be addressed at the Schools Forum as they can have no influence. RMG explained that the School Improvement development and Future Shape go hand in hand. He added that the Schools Forum have a strong voice and influence over a large part of the budget of the council.</p> <p>JD explained to the Schools Forum that integrated working does work well as she currently runs a Children’s Centre and Resourced Provision as part of her Primary School.</p> <p>RMG explained that the Council Budget has now been agreed by cabinet and will be signed off at the end of March by the whole council. It has been called in by Scrutiny. Meanwhile the purpose of the briefing was for RMG to alert schools to the headlines.</p> <p>JM reminded the Schools Forum that they are responsible for ensuring that the schools budget is distributed fairly through the formula and the CEL is not breached</p> <p>JM thanked RMG for his presentation and for possible ways forward to meet the challenges ahead. There is considerable anxiety among heads and people are on tenterhooks about the schools budget. There is a fear of the proposed shift of resources from schools to the centre. He added that accessible figures and transparency will maintain the position of trust built up over many years which becomes fragile at these times.</p> <p>JM thanked all members for attending the meeting.</p> | |
| 7 | Any Other Business | |
| 7.1 | <p>SP asked if Geoff Boyd can put together a document to outline the role and responsibility of the Schools Forum. He also asked if the two year term of office could be changed to four years, as it takes two years to understand things. JM will ask Geoff to look at this.</p> | JM/GB |

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| 7.2 | JH requested that budget papers should be distributed ahead of the next meeting. CB explained that Barnet needs pupil numbers from the census to calculate the DSG so deadlines are tight. JM asked the LA officers to provide as many papers as possible before the meeting. CB added that the next meeting will start at 4pm as the agenda is long. | CB/LP |
|------------|---|--------------|

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| 8. Dates of future meetings | | |
| 8.1 | <p style="text-align: center;">Tues 2nd February 2010 4.00pm</p> <p style="text-align: center;">Tues 18th May 2010 4.30pm (with briefing at 4pm)</p> <p style="text-align: center;">Tues 13th July 2010 4.30pm (with briefing at 4pm)</p> | |

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| 3. Matters Arising | |
| Author | Nick Adams |
| Position | Schools Finance Services Manager |
| Date | 25 January 2010 |
| <p>Consultation on Changes to the Scheme for Financing Schools</p> <p>At the meeting on 24 November 2009, the Forum was consulted upon changes to the Scheme for Financing Schools in connection with School Balances and "Minor" Changes. The Forum agreed to support the changes and in respect of school balances and possible claw-back of "excessive" balances supported Option 2.</p> <p>The proposed changes have now been agreed by the Council's Cabinet with the variation that in addition to the allowed percentage, schools will also be able to retain sums in respect of contractually committed items.</p> <p>The changed clause will, as advised in the consultation process, apply to the revenue balances at the end of 2009/10, and all schools have been informed via the School Circular.</p> | |

Budget Proposals 2010 – 2011

www.barnet.gov.uk

Context 2010/11

National drivers

- economic climate
- White paper: New Bill
- commissioner/provider split
- safeguarding and child protection

Local drivers

- zero council tax
- future shape/relationship with schools and other partners

www.barnet.gov.uk

Children's Service savings and growth

Saving/reduction
Income target
Growth/pressure

-£2,656k
- £253k
+£1,536k

Net reduction

-£1,373k

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Other service savings directly impacting on schools

Corporate Services and Finance £100k

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Budget reductions relevant to schools

- Support to early years, primary and secondary schools (£451k)
- Schools causing concern (£50k)
- Schools information service (£40k)
- Educational psychology (£67k)
- Youth and Connexions (£227k)
- Transport (£40k)
- Generic Children's Service Support functions (£340k)

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Fees and charges impacting on schools

- Current Services purchased by schools; (£161k) including:
 - governors clerking
 - schools accountancy
 - ICT support service
- Music tuition (£35k)
- Catering- schools and civic (57k)

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Other services

- Education Business Partnership (£90k)
- Recharge of secure cash collection service to schools (£100k)

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Pressure areas/growth items in the Children's Service

- Additional Children in Need team (£233)
- Social Care workforce (£434)
- Increase in cost of children in care (£460k)
- BSF (£250k)
- ContactPoint (£90k)
- Local Safeguarding Board costs (£39k)

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Staffing implications for the Children's Service

- Reduction of 27 posts across the Children's Service
- Estimated 18 redundancies

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4. Items for Agreement

| 4.1 Corporate Contracts Affecting Schools | |
|---|--|
| Author | Olaolu Yerokun |
| Position | Contracts Officer, Children's Service |
| Date | 26th January 2010 |
| <p>Please find attached the spreadsheet outlining the status of the corporate contracts that have expired or are expiring since November 2009</p> <p>The updated version of the list will be put on the Barnet Grid for Learning in March 2010 and amended quarterly by the Children's Service Contracts Officer.</p> <p>Henceforth, the Schools Forum will be notified of expiring contracts once the Strategic Procurement Team commences the procurement process or within six months of the contract expiring, whichever comes first.</p> | |

| 4.2 Early Years Funding | |
|--|--------------------------------|
| Author | Carol Beckman |
| Position | Schools Funding Manager |
| Date | 21 January 2010 |
| <p>Following work begun in early 2008, Barnet was expecting to introduce an Early Years Single Funding Formula (EYSFF) for all early years providers (both maintained and private) in April 2010. However in December 2009 the government announced that the EYSFF would be delayed a year until April 2011.</p> <p>This announcement does not affect the extension of the free entitlement for three and four year olds from 12½ to 15 hours in September 2010, nor the requirement for all providers to comply with the Code of Practice which requires the free entitlement to be free of charge and unconditional, ie that providers cannot charge top-ups.</p> <p>Although Barnet was ready to implement the EYSFF, the extra time will give the Early Years Working Group time to refine the formula in the light of additional cost and fee information which we are collecting from settings.</p> <p>Maintained nursery schools and classes will continue to be funded as in 2009. Funding will be based entirely on the January 2010 pupil count as the transitional period covering the move from place to participation funding has ended. From September 2010 a standards fund grant will be paid to all schools offering the extension and additional flexibility.</p> <p>Many private providers would find it more difficult to accommodate a funding change in the middle of the academic year, and for this reason, as an interim measure, the formula agreed by the Schools Forum will be used to calculate funding for private providers from September 2010.</p> <p>Settings in Phase 1, the group of 40 providers already offering the extended free entitlement, will continue to be funded by the formula which was introduced in September 2009, except that the temporary startup funding will cease.</p> <p>Recommendation: That the Schools Forum endorse this plan for the funding of three and four year olds in 2010/11.</p> | |

Corporate Contracts Affecting Schools
26th January 2010

| Category | Current arrangement | | | New arrangement | | Comments |
|------------------|----------------------|-----------------------------------|-------------|------------------------------------|--|---|
| | Contract | Supplier | Expiry date | Anticipated length of new contract | Contract status | |
| Gas | Under 25,000 Therm | Scottish and Southern Energy | 31-Mar-10 | 2.5 years | The current contracts with Scottish and Southern Energy and E-on Energy will expire as normal. A new contract has been negotiated by a consortium, LASER, the contracts for both under 25,000 and over 25,000 Therm will now be provided by a single supplier, British Gas , and due to commence 01/04/2010 expiring 31/10/2011 | Contract prices are based on agreed weekly market rates |
| | Over 25,000 Therm | E-on Energy | 31-Mar-10 | 2.5 years | | |
| Electricity | Over 100 kW | EDF energy EON | 31-Oct-09 | 2 years | The electricity contract for over 100KW EDF Energy expired 31/10/2009. A new contract was negotiated by LASER and awarded to N-Power . The contract commenced on 1 Nov 2009. LB Barnet joined a year into the 3 year central government contract that will expire 31/10/2011 | Contract prices are based on agreed weekly market rates |
| | Under 100kw | Scottish and Southern Electricity | 30-Sep-09 | 2 years | This contract is as above, but commenced on 1 October 2009 | |
| | Heating Oil | ESSO Petroleum Co Ltd | 30-Nov-09 | 2 years | This contract expired 29/11/2009. The new contract was negotiated by OGC and awarded to PACE Fuel . Contract commenced 30/11/2009 due to expire 29/11/2011 | Contract prices are set against a weekly agreed market base price per litre for the fuel oil plus a 217p margin on cost, which is fixed for the contract period |
| Supply Contracts | Cleaning Materials | Greenhams Trading | 30-May-09 | expired | This contract expired 30/05/2009. It will not be renewed and the service has been moved into the Corporate Building Cleaning contract | |
| | Computer Consumables | Office Depot | 31-Mar-10 | 4 years | This contract is currently going through the procurement process led by LB Havering. An OGC framework agreement to include computer consumables, stationery, and photocopy paper is yet to be formally awarded but will commence on 1/04/2010 | |
| | Stationery | Office Depot | 31-Mar-10 | | | |
| | Photocopy paper | Dixon & Roe & Office Depot | 31-Mar-10 | | | |
| | Frozen Foods | Hopwells | 28-Jul-10 | 1 year extension to be taken | These ESPO framework agreements are due to expire 28/07/2010. The one year extension option will be taken, so the new contract end date will be 28/07/2011. A new procurement tendering process will be held by ESPO for a new contract to commence in July 2012 | |
| | Groceries | Danish Bacon Company | 28-Jul-10 | 1 year extension to be taken | | |
| | Kitchen Counters | Mofatts | 31-Dec-09 | expired | Contract is not being renewed | |
| | Halal Foods | Punjab Kitchen | 30-Nov-09 | 3 years | This contract expired in November 2009, but a 3-month extension was subsequently agreed due to a delay in the procurement process by ESPO. Award of contract expected in February 2010 | |

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|---|--------------------------------|
| 4.3 London Pay Addition | |
| Author | Carol Beckman |
| Position | Schools Funding Manager |
| Date | 25 January 2010 |
| <p>In 2009/10 the London Pay Addition Grant, designed to support London schools with teachers' pay was divided between schools by pupil numbers (FTE) including nursery children and 6th form students. The rate worked out at £17.02 per pupil.</p> <p>The grant was paid to all maintained schools and pupil referral units.</p> <p>Recommendation: That the Schools Forum confirms that the London Pay Addition Grant should be distributed pro-rata on pupil numbers.</p> | |

4.4 Standards Funds – Extended Services Disadvantage Subsidy

| | |
|-----------------|--|
| Author | Sheila Abbott |
| Position | Extended Services Manager, BRSI |
| Date | 26 January 2010 |

The Extended Services Disadvantage Subsidy is a Standards Fund enabling all children in care and also those eligible for free school meals to access enhancement activities from which they would otherwise be excluded due to an inability to pay.

In 2009/10 we ran a pilot scheme (which Barnet called AZTEC) with seven schools receiving in total £170,000. The schools were Barnfield, Woodcroft, Orion, Brunswick Park, Coppetts Wood, Livingstone and Northway. The target group of children at these schools were able to access a varied menu of activities using the subsidy including:

- Free 4 week Holiday Camp with multi-sports, arts and crafts, street dance, board games, swimming and days out.
- Holiday activities for siblings of the target group at a special school with soft play, face painting, swimming and trampolining. An additional benefit was respite time for parents.
- A new garden created by the target group who managed its design, work rotas, equipment, resources and future planning (joining with local traders in a farmers market)
- School journey and educational viits
- Instrumental tuition
- Transport and equipment.

In 2010/11 Barnet will receive £928,000 which will be distributed to all schools and the grant is being rebranded. The amount per pupil is not as great as last year and schools will therefore have to be more creative with the grant, identifying groups of children, young people and projects that will engage and motivate them.

Within the target group, schools may wish to prioritise funding to those with additional needs who have a CAF and children for whom accessing the grant will improve attendance, attitude or attainment. Some schools may have supported the target group using their own discretionary fund. The subsidy will allow this money to be released to help the next group of children and families who could be just as needy.

The Disadvantage Subsidy must go directly to schools but the local authority has responsibility for monitoring spending and assessing impact on the target group.

It is proposed that each school will be funded at a rate of £112 per pupil eligible for free school meals with a minimum of £1000 per school. The exact rate would depend on the number of pupils eligible for free school meals. A complete list of estimated funding for each school is attached

| | Min | School | Max | School |
|-----------|-------|--------------------|--------|----------------|
| Primary | 1,000 | 10 VA, 1 community | 24,416 | Barnfield |
| Secondary | 1,456 | Henrietta Barnett | 57,568 | London Academy |
| Special | 1,120 | Mapledown | 5,264 | Oak Lodge |

Recommendation: The Schools Forum is asked to consider and approve the proposal for distribution of the Disadvantage Subsidy to schools.

Disadvantage Subsidy 2010/11

Indicative Funding based on 2009 Census Free School Meals

| Primaries | FSM | % FSM | Allocation | Primaries | FSM | % FSM | Allocation |
|------------------------------|-----|-------|------------|----------------------------|-----|-------|------------|
| Akiva | 3 | 1% | £1,000 | Rosh Pinah | 10 | 2% | £1,120 |
| All Saints' CE Primary , N20 | 18 | 9% | £2,016 | Sacred Heart | 30 | 7% | £3,360 |
| All Saints Primary | 49 | 25% | £5,488 | St Agnes RC Primary | 57 | 20% | £6,384 |
| Annunciation Junior | 34 | 16% | £3,808 | St Andrew's C E | 4 | 2% | £1,000 |
| Barnet Hill JMI | 69 | 50% | £7,728 | St Catherines R C Primary | 27 | 9% | £3,024 |
| Barnfield | 218 | 52% | £24,416 | St John's CE N11 | 9 | 4% | £1,008 |
| Beis Yaakov | 13 | 3% | £1,456 | St Johns N20 | 6 | 3% | £1,000 |
| Bell Lane Primary | 85 | 26% | £9,520 | St Joseph's Infant | 16 | 9% | £1,792 |
| Blessed Dominic | 44 | 24% | £4,928 | St Joseph's Junior | 26 | 10% | £2,912 |
| Broadfields Primary | 158 | 38% | £17,696 | St Mary's EN4 | 26 | 12% | £2,912 |
| Brookland Infant | 15 | 6% | £1,680 | St Mary's & St John's CE | 72 | 18% | £8,064 |
| Brookland Junior | 18 | 5% | £2,016 | St Mary's C E Primary N3 | 23 | 6% | £2,576 |
| Brunswick Park Primary | 80 | 39% | £8,960 | St Paul's , N11 | 27 | 13% | £3,024 |
| Chalgrove Primary | 48 | 27% | £5,376 | St Pauls CE Primary | 2 | 1% | £1,000 |
| Child Hill | 133 | 46% | £14,896 | St Vincent's RC Primary | 23 | 7% | £2,576 |
| Christ Church CE Primary | 12 | 6% | £1,344 | St Theresa's RC Primary | 16 | 8% | £1,792 |
| Church Hill Primary | 12 | 6% | £1,344 | Summerside Primary | 104 | 33% | £11,648 |
| Claremont Primary | 115 | 42% | £12,880 | Sunnyfields Primary | 38 | 20% | £4,256 |
| Colindale | 78 | 19% | £8,736 | The Annunciation RC Infant | 19 | 12% | £2,128 |
| Coppetts Wood | 85 | 42% | £9,520 | The Hyde JMI | 131 | 35% | £14,672 |
| Courtland | 21 | 10% | £2,352 | The Orion Primary | 204 | 49% | £22,848 |
| Cromer Road Primary | 56 | 14% | £6,272 | Trent C of E Primary | 9 | 4% | £1,008 |
| Danegrove JMI | 118 | 20% | £13,216 | Tudor | 68 | 35% | £7,616 |
| Deansbrook Infant | 120 | 45% | £13,440 | Underhill Infant | 47 | 32% | £5,264 |
| Deansbrook Junior | 116 | 33% | £12,992 | Underhill Junior | 68 | 27% | £7,616 |
| Dollis Infant | 76 | 30% | £8,512 | Wessex Gardens Primary | 100 | 31% | £11,200 |
| Dollis Junior | 123 | 37% | £13,776 | Whitings Hill Primary | 78 | 45% | £8,736 |
| Edgware Infant and Nursery | 93 | 35% | £10,416 | Woodcroft Primary | 203 | 54% | £22,736 |
| Edgware Junior | 128 | 43% | £14,336 | Woodridge Primary | 5 | 2% | £1,000 |
| Fairway Primary | 53 | 25% | £5,936 | | | | |
| Foulds | 15 | 5% | £1,680 | Secondaries | | | |
| Frith Manor | 91 | 14% | £10,192 | Ashmole | 90 | 8% | £10,080 |
| Garden Suburb Infant | 28 | 10% | £3,136 | Bishop Douglass | 208 | 33% | £23,296 |
| Garden Suburb Junior | 41 | 12% | £4,592 | Christ's College Finchley | 89 | 12% | £9,968 |
| Goldbeaters Primary | 129 | 32% | £14,448 | Cophthall | 187 | 21% | £20,944 |
| Grasvenor Avenue Infants | 14 | 23% | £1,568 | East Barnet | 113 | 11% | £12,656 |
| Hasmonean Primary | 6 | 3% | £1,000 | Finchley Catholic High | 74 | 9% | £8,288 |
| Hollickwood JMI | 57 | 37% | £6,384 | Friern Barnet | 246 | 32% | £27,552 |
| Holly Park | 99 | 24% | £11,088 | Hasmonean High | 23 | 3% | £2,576 |
| Holy Trinity | 24 | 12% | £2,688 | Hendon | 294 | 29% | £32,928 |
| Independent Jewish Day | 1 | 1% | £1,000 | London Academy | 514 | 49% | £57,568 |
| Livingstone | 74 | 39% | £8,288 | Mill Hill High | 141 | 12% | £15,792 |
| Manorside Primary | 66 | 33% | £7,392 | Queen Elizabeth's | 20 | 2% | £2,240 |
| Martin Primary | 109 | 27% | £12,208 | Queen Elizabeth's Girls' | 90 | 10% | £10,080 |
| Mathilda Marks-Kennedy | | 0% | £1,000 | St James' Catholic High | 135 | 15% | £15,120 |
| Menorah Foundation | 4 | 2% | £1,000 | St Michaels Catholic | 15 | 3% | £1,680 |
| Menorah Primary | 6 | 2% | £1,000 | St. Mary's CE High | 125 | 19% | £14,000 |
| Monken Hadley C E Primary | 4 | 3% | £1,000 | The Compton | 147 | 16% | £16,464 |
| Monkfrith | 12 | 6% | £1,344 | The Henrietta Barnett | 13 | 3% | £1,456 |
| Moss Hall Infant | 41 | 15% | £4,592 | The Ravenscroft | 283 | 38% | £31,696 |
| Moss Hall Junior | 52 | 14% | £5,824 | Whitefield | 365 | 46% | £40,880 |
| Northside | 58 | 31% | £6,496 | Wren Academy | 77 | 23% | £8,624 |
| Osidge Primary | 29 | 7% | £3,248 | | | | |
| Our Lady of Lourdes | 34 | 16% | £3,808 | Special | | | |
| Pardes House | 27 | 16% | £3,024 | Mapledown | 10 | 34% | £1,120 |
| Parkfield Primary | 49 | 19% | £5,488 | Northway | 40 | 56% | £4,480 |
| Queenswell Infant | 85 | 33% | £9,520 | Oak Lodge Special | 47 | 34% | £5,264 |
| Queenswell Junior | 103 | 32% | £11,536 | Oakleigh | 12 | 27% | £1,344 |

| 4.5 Start-up funding for new Reception classes | |
|--|--------------------------------|
| Author | Carol Beckman |
| Position | Schools Funding Manager |
| Date | 21 January 2010 |
| <p>The sudden rise in applications to Reception classes has led to the local authority asking schools in pressure areas to open additional classes. To date these have been 'bulge' classes, with an extra form of entry for that cohort only.</p> <p>The authority pays for all the capital costs associated with setting up the extra class, including building works, decoration, furniture and large items of equipment. The school receives the additional Age Weighted Pupil Unit for the class of children which, for a class of 30 opening in September 2009, provided £44,460.</p> <p>Experience in 2009 suggested that schools incur other non-capital costs in opening an additional class. This might include sets of reusable resources such as books and toys or additional staff costs related to building works. It is suggested that a single one-off payment could be made where in exceptional circumstances a school is asked by the Local Authority to open a Reception class in response to pupil pressure and in order to fulfill the statutory obligation to provide sufficient places. The 'one-off' payment will allow the school to budget for costs that may arise as the 'bulge' class moves through the years as well as immediate costs. An amount of £10,000 is proposed.</p> <p>Recommendation: That the Schools Forum considers the proposal of a one-off startup grant of £10,000 to schools asked to open a new Reception class in exceptional circumstances.</p> | |

| 4.6 2009/10 Dedicated Schools Grant – Centrally Retained Budget Monitoring | |
|---|--|
| Author | Linda Parker |
| Position | Joint Head of Finance, Children's Service |
| Date | 26 January 2010 |
| <p>The purpose of this report is to inform the Schools Forum about the projected outturn of the centrally retained schools budget.</p> <p>2009-10 Budget and Projected Spend</p> <p>The Schools Budget and the use of the carry-forward under spend of £271,300 from 2008-9 was approved by the Schools Forum on 7th July 2009.</p> <p>Officers of the Council have provided end of year projections for the centrally retained budgets. The figures were previously reported to the Schools Forum in November and officers have now revised these calculations based on actual spend to the end of December 2010 and projected spend to the end of the financial year.</p> <p>The report to the Schools Forum in November projected an underspend of £323,900. The current projection is an underspend of £256,000.</p> <p>The figures and explanations are shown in the attached table.</p> | |

Options for use of the Projected Underspend

There are two options for the use of the projected underspend and these are listed below:

1. the full amount of the underspend (£256,000) is carried forward to the following financial year and taken into account in setting the School Budget for 2010-11. It is proposed that £100,000 is allocated to the schools contingency budget in 2010-11 and the remaining amount, currently estimated at £156,000, is earmarked for a pilot to assist schools to introduce a 'cashless' system for collection of income (see below for further details).
2. distribute to schools the underspend in the schools contingency budget (£225,863) prior to 31st March 2010. The likely impact of this is an increase in school balances and if individual schools had balances in excess of 5% secondary or 8% primary and special school of budget share the balance may be clawed back. The amount per pupil on the current projected underspend would be £5.25 and the redistribution to schools would vary from £320 for the smallest school to £6,419 for the largest school.

Option 1 is recommended as this provides funding for unforeseen eventualities in the schools contingency budget in 2010-11, provides a resource to help develop a cashless income system for schools and does not add to school balances.

Recommendation:

The Forum notes the budget outturn projections for 2009-10. In accordance with the Dedicated Schools Grant conditions any over or under spend in the centrally retained budgets must be carried forward to the following financial year. Therefore in setting the DSG budget for 2010-11 the projected underspend of £246,000 will be added to the funding available in that year and will be allocated to the school contingency budget (£100,000) and the remainder to contribute to a cashless income system for all schools.

Cashless Schools System – January 2010

Idea Description & Strategic Benefit

Consideration has been given for some time to the introduction of a cashless payment system into Barnet schools, but only recently has a potential source of funding been identified to enable options to be formulated for progression.

This briefing proposes an investment into a cashless payment and catering system that will incorporate a centralised school meal management and web based payment collection system. The income management facility, combined with a fully inclusive school meal service which supports healthy eating, would be made available to all schools and the benefits include the following:-

- reduced cash collection and relieves the school staff of the administrative burden of collecting and accounting for cash
- business intelligence and financial reports aiding debt management
- flexibility for young people and their parents / carers
- increased safety of school children through not carrying cash
- socially inclusive - anonymity for children on free school meals;
- option for menu and nutritional information.

The benefit of taking a strategic approach to the development of a system is primarily the economy of scale, particularly for the primary and early years sectors. Wider consultation will be required with schools, parents and pupils, other authorities that have piloted similar schemes and the council's internal departments to formulate a strategy for Barnet schools.

Finance & Resources

High Level Feasibility Assessment - circa £15,000:

- cashless system concept and scope;
- infrastructure requirements; and
- cost based model.

Implementation - circa £385,000 (Schools contribution £135,000):

- stakeholder engagement;
- specification;
- procurement / award;
- phased system installation;
- training & support; and
- monitoring & evaluation.

Other funding options are being considered to meet the shortfall; however should this not be established it may be necessary for each school to make a contribution towards the hardware being installed within the school.

Indicating the Schools Forum support to this proposal would not commit schools to the wider investment but would show an indication that they are supportive of the initiative; fund the high level feasibility assessment and earmark installation contributions should the scheme be progressed. More detailed information would be reported as options, infrastructure capabilities and initial and ongoing investment requirements become clearer.

Recommendations

- The Forum supports the introduction of an e-pay cashless payment and catering system for schools and the Local Authority; and
- Commissions a high level feasibility study (£15,000)
- Earmarks £135,000 of the forecasted 2009-10 under spend of the centrally retained Dedicated Schools Grant for this purpose.

Schools Budget: Monitoring Report Month 9 2009-10

| Section 52 Description | | Section 52 Budget | Projected Spend for year as at month 9 | Variance | Variance | Comment |
|------------------------|--|--------------------|--|------------------|---------------|--|
| | | £ | £ | £ | % | |
| 1.0.1 | Individual Schools Budget | 203,952,383 | 203,902,510 | (49,873) | -0.02% | Projected underspend academy SEN support & excluded pupils |
| 1.0.8 | Threshold and Performance Pay (Devolved) | 742,588 | 742,588 | 0 | 0.00% | |
| 1.0.9 | Expenditure for Education of Children under 5s in Private/voluntary/independent settings | 4,504,388 | 4,375,465 | (128,923) | -2.86% | Minor underspend; Demand led budget that may be volatile |
| 1.1.2 | School-specific contingencies | 1,000,570 | 774,707 | (225,863) | -22.57% | Underspend in NNDR (prior year refunds £266,741) |
| 1.2.1 | Provision for pupils with SEN (including assigned resources) | 548,760 | 551,450 | 2,690 | 0.49% | |
| 1.2.2 | Provision for pupils with SEN, provision not included in line 1.2.1 | 2,879,461 | 2,853,513 | (25,948) | -0.90% | |
| 1.2.3 | Support for inclusion | 300,750 | 301,961 | 1,211 | 0.40% | |
| 1.2.4 | Fees for pupils at independent special schools & abroad | 6,825,739 | 7,510,903 | 685,164 | 10.04% | Increase in complexity and cost of placements |
| 1.2.5 | SEN transport | 400,000 | 400,000 | 0 | 0.00% | |
| 1.2.7 | Inter-authority recoupment | 2,209,230 | 1,219,135 | (990,095) | -44.82% | One-off underspend in 2009-10 caused by reaching agreement with other local authorities over outstanding long-term debts |
| 1.2.8 | Contribution to combined budgets | 280,000 | 280,000 | 0 | 0.00% | |
| 1.3.1 | Pupil Referral Units | 1,553,630 | 1,621,271 | 67,641 | 4.35% | Additional staff costs to meet the requirements of students permanently excluded from schools |
| 1.3.2 | Behaviour Support Services | 343,198 | 351,002 | 7,804 | 2.27% | |
| 1.3.3 | Education out of school | 414,400 | 367,940 | (46,460) | -11.21% | Staffing underspend |
| 1.3.4 | 14-16 More practical learning options | 0 | 150,928 | 150,928 | n/a | Eligible costs previously funded by non schools budget |
| 1.3.5 | Central expenditure on education of children under 5s | 495,040 | 727,415 | 232,375 | 46.94% | Service to young children with autism previously funded by non schools budget |
| 1.4.2 | Free school meals - eligibility | 3,533 | 3,662 | 129 | 3.65% | |
| 1.4.3 | Milk | 17,070 | 5,620 | (11,450) | -67.08% | Expenditure lower than projected take up. |
| 1.5.1 | Insurance | 425,000 | 425,000 | 0 | 0.00% | |
| 1.5.2 | Museum and Library Services | 42,330 | 42,330 | 0 | 0.00% | |
| 1.5.3 | School admissions | 383,037 | 386,140 | 13,933 | 0.81% | Purchase of IT system to manage primary admissions across London & maintain waiting list |
| 1.5.4 | Licences/subscriptions | 2,858 | 40,648 | 37,790 | 1322.25% | Eligible costs previously funded by non schools budget |
| 1.5.5 | Miscellaneous (not more than 0.1% total of net SB) | 227,825 | 224,769 | (3,056) | -1.34% | |
| 1.5.6 | Servicing of schools forums | 34,150 | 34,150 | 0 | 0.00% | |
| 1.5.7 | Staff costs - supply cover (not sickness) | 100,000 | 125,740 | 25,740 | 25.74% | Eligible costs previously funded by non schools budget |
| 1.6.2 | Other Standards Fund Allocation - Non-Devolved | 82,920 | 82,920 | 0 | 0.00% | |
| 1.7.1 | Capital Expenditure from Revenue (CERA) (Schools) | 330,340 | 330,340 | 0 | 0.00% | |
| 1.8.1 | TOTAL SCHOOLS BUDGET | 228,099,200 | 227,832,107 | (266,693) | -0.12% | |

4.7 2010/11 Dedicated Schools Grant and Schools Budget

| | |
|----------------|---|
| Authors | Linda Parker - Joint Head of Finance, Children's Service |
| | Carol Beckman – Schools Funding Manager |
| Date | 27 January 2010 |

2010-11 is the last year of the three year Comprehensive Spending Review (CSR). Local authorities have been issued with information about funding levels, grant allocations and regulations so that they can:

- estimate the DSG for the remaining CSR year;
- set a budget covering the ISB, school specific contingencies and local authority education spending;
- calculate budget shares for each school
- plan the use and distribution of standards funds.

Dedicated Schools Grant and Pupil Numbers

As in 2009-10, Barnet has estimated the DSG based on pupil numbers collected in the latest censuses, but the figure is not confirmed until May when the DCSF has validated every authority's pupil numbers. If there is a discrepancy, there will be an adjustment to the DSG and consequently to the schools budget.

The table attached shows the agreed Schools budget for 2009-10 and the draft budget for 2010/11. The pupil numbers used are based on the most recent information from the January 2010 census. However not all data is available yet and as estimates have been used in some instances, there is still a risk that numbers could rise or fall.

Pupil numbers are projected to be 553 more than 2009/10, This has enabled funding of a number of pressures which are detailed in the paragraphs below.

Learning and Skills Council (LSC) Funding

At the time of writing, allocations for 6th forms from the LSC have not been received. The LSC provides 3 sources of income (listed below) and indications are that there will be little if any increase on 2009/10. In particular the base unit funding for each student's course (SLN) will remain the same as last year.

- Allocations to mainstream 6th forms – this money is passported directly to the schools. It comprises one third of the last academic year funding and two thirds of the next. £22.2m in 2009/10. Any increase in funding in 2010/11 is likely to be due to increased student numbers
- Teachers pay grants – an allocation distributed by the local authority. £743,000 in 2009/10. An increase of 2.3% is estimated for 2010/11 although this may be optimistic.
- SEN grant – an allocation to the local authority to support post 16 students in maintained and independent special schools. £2.7m in 2009/10. No increase is expected as the funding is based on an estimate of the 16-19 population which is apparently contracting.

Should further or revised data become available before the meeting of the School Forum and is significantly different from the estimated figures, a revised budget will be circulated.

Individual Schools Budget

The Individual Schools Budget (ISB) which funds maintained schools was £203.1m in 2009/10. This included funding from the Learning and Skills Council for 6th forms.

In estimating the requirement for the ISB the following were taken into account:

- **Minimum funding guarantee** – 2.1%. Every school is guaranteed an increase of 2.1% in per pupil funding. Certain items such as business rates, statements, NQTs and nursery funding are excluded from the guarantee as they can fluctuate year on year. Based on the autumn census the minimum ISB needed just to cover the minimum funding guarantee in 2010/11 is £208.0m. This takes account of any change in pupil numbers, both up and down, between January and September 2010.
- **JCOSS** (Jewish Community Secondary School) is a new secondary school opening in September 2010 with 187 in Year 7. The DCSF will not be providing funding to Barnet for JCOSS in 2010/11. The formula funding for the school for the first 7 months (September 10 – March 11) is expected to be £922,625.
- **Resourced provision for autism** will expand in 2010/11 with 7 places at JCOSS and 3 extra places at Hendon. JCOSS is planned to expand the provision to 49 places over the next 7 years. The additional cost of the 10 places in 2010/11 will be £172,000
- **5 new Reception classes** will be opened in September 2010 to provide for the rising population. The schools taking an extra class are Woodcroft, Monkfrith, Dollis Infants, Tudor and one other yet to be agreed. These schools will be funded for the age weighted pupil unit for 30 extra children for 7 months and (if agreed by the Schools Forum) a single payment of £10,000 per school. The total cost of this in 2010/11 will be £277,000. Capital costs of setting up the additional classrooms are covered by capital funds.
- **Oak Lodge** School will be funded for an extra 5 pupils in 2010/11. The extra cost is expected to be £77,500 although this may be balanced by a reduction in centrally retained SEN budgets.
- **Akiva** continues its expansion from 1 to 2 forms of entry, with one new junior class opening in September, and **Friern Barnet's** annual expansion to 162 per year group carries on. East Barnet will increase its intake from 200 to 210 when it moves into its new building. The cost of all these will be about £97,000.
- **Hampden Way and St Margaret's Children's Centres** will be passing their childcare places (12 at Hampden Way, 20 at St Margaret's) back to the attached nursery school. This will increase the ISB by £81,300 but decrease the Under 5s budget by the same amount as the children's centres will no longer be claiming funding from that budget.
- **Funding above the MFG** The estimates above assume that funding rates within the schools funding formula will rise by only 2.1% - the amount of the minimum funding guarantee. This would mean that every school would be on or very close to their minimum funding level. In 2009/10 the total distributed to schools was 2% higher than the minimum funding level. This included some additional costs such as the JCOSS advance funding, but would also reflect the increase in the guaranteed unit funding for the DSG of 3.6%. In 2010/11 the guaranteed unit of funding for the DSG increases by 4.1%. We are proposing to add £4,123,000 to the ISB to allow formula funding to rise above the minimum funding level.
- **Statements** We have observed that funding for statements is growing each year – pupil numbers and complexity of need are both increasing. The contingency set aside for new and revised statements is increased and overspent each year. In 2009/10 an extra £530,000 is estimated to be delegated to schools on top of the original allocations. This means that the starting point for each school rises each year and takes a greater part of the part of the ISB reserved for SEN. As a result, the amount available to distribute to schools for lower need and the first ten hours of statements (AEN) is contracting.

Protecting the AEN pot would make less available for other parts of the funding formula, so the ISB needs to be increased to take account of the extra cost of statements. We estimate an extra £85,000 is needed to keep AEN at the 2009/10 levels.

School Specific Contingencies

We propose the following contingencies for 2010/11

| CONTINGENCIES | Budget 2009-10 £ | Budget 2010-11 £ | |
|-----------------|---------------------|---------------------|---|
| Reorganisations | 400,000 | 300,000 | Reception expansions already built into the ISB, so lower contingency likely to be needed; Includes £100,000 one-off funding from rolled forward 2009-10 underspend |
| Statements | 485,000 | 546,000 | Upward trend of statement funding |
| SEN Contingency | 115,570 | 118,000 | 2.1% increase |
| | 1,000,570 | 964,000 | |

Under 5's PVI budget

The Schools Forum has received regular reports on the progress of introducing the extension of free entitlement and making a more flexible offer from September 2009.

From April 2010 nurseries in maintained schools will be funded on participation numbers rather than places. The change will release a further sum of money which will be ringfenced for additional funding to schools and settings which contract with the LA to provide the additional entitlement and flexibilities. Therefore no additional funding for PVI's is required beyond an inflationary uplift in line with the maintained schools.

Centrally retained expenditure

Following the council's budget proposals discussed at the last Schools Forum, we have carried out a review of the central budgets of the DSG. Some budgets have been realigned, a number of savings have been identified and some budgets had to be increased in line with actual and projected spend.

There are a number of changes to the budget and these include:

- Additional trade union representation: Trade Unions' Facilities time in Barnet is funded from one of two sources; the Council's base budget, for union duties relating to centrally based services, and from the retained DSG for union duties within schools. Over recent years the DSG element has remained relatively fixed while the Council's share of the costs has increased. This has resulted in the current situation where an estimated £53,000 of the costs of Trade Union duties in schools is being met by the Council. Pressures on central budgets mean this arrangement can no longer be sustained. It is proposed that an increase of £53,000 is made in the budget to meet the estimated costs of trade union duties within schools (line 1.5.7)
- Central expenditure on education of children under 5 (line 1.3.5): this now includes the cost of the service to children with autism, an increase of £213,000.
- Capital expenditure met from revenue (line 1.7.1): a contribution of £200,000 to BSF and one-off funding for the cashless system pilot (£150,000) funded from the carried forward underspend from 2009-10.

- Increase in the fees for pupils at independent special schools (line 1.2.4 £631,000) offset by reduction in recoupment budget (line 1.2.7 -£237,000) and other funding lines (1.2.2, 1.2.3, 1.3.2, 1.3.3) .
- Contribution to combined budgets (1.2.8) : the Director requires a resource to fund partnership in schools to promote every child matters- an increase of £177,000.

Central Expenditure Limit (CEL)

In compiling the 2010/11 budget, despite budget pressures, the request that the CEL should not be breached again has been met.

Recommendation: The Schools Forum is asked to approve the provisional 2010/11 schools budget incorporating the changes outlined above and in the following table.

| Estimated Dedicated Schools Grant and Individual Schools Budget 2010/11 | | | | | |
|---|--|--------------------|--------------------|-------------|--|
| | | 2010/11 | 2009/10 | Change | Comment |
| Pupils | | | Section 52 | | |
| Pupils (FTE) (estimated for 2010-11) | | 43,356 | 42,803 | 1.3% | |
| Per Pupil Amount | | 4,917 | 4,723 | 4.1% | |
| Dedicated Schools Grant | | 213,166,730 | 202,138,000 | 5.5% | |
| Estimated LSC | | 26,067,227 | 25,694,179 | 1.5% | |
| Other- rolled forward underspend from 2009-10 | | 250,000 | - 4,279 | | |
| Schools Budget | | 239,483,957 | 227,827,900 | 5.1% | |
| Total ISB (Includes resourced provision and statements at academies and LSC funding) | | 214,528,416 | 203,952,382 | 5.2% | |
| S52 | | | | | |
| 1.0.8 LSC Teachers Pay Grants | | 759,668 | 742,588 | 2.3% | Increase matches the Teacher's pay award |
| 1.0.9 Under 5s (PVIs etc) | | 4,615,567 | 4,504,388 | 2.5% | Small increase in pupils; less St Margarets/Hampden Way |
| Total Count for CEL (ISB & Under 5s) | | 219,903,650 | 209,199,358 | 5.1% | |
| 1.1.2 School Contingencies | | 964,000 | 1,000,570 | -3.7% | |
| 1.2.1 Provision for pupils with SEN (including assigned resources) | | 453,248 | 548,760 | -17.4% | Realignment of SEN budgets based on known commitments |
| 1.2.2 Provision for pupils with SEN, provision not included in line 1.2.1 | | 2,812,852 | 2,879,461 | -2.3% | Budget realigned based on known commitments |
| 1.2.3 Support for inclusion | | 294,501 | 300,750 | -2.1% | Budget reduction |
| 1.2.4 Fees for pupils at independent special schools & abroad | | 7,457,047 | 6,825,739 | 9.2% | Budget increased based on known commitments |
| 1.2.5 SEN transport | | 400,000 | 400,000 | 0.0% | |
| 1.2.7 Inter-authority recoupment | | 1,971,857 | 2,209,230 | -10.7% | Budget realigned with 1.2.4 |
| 1.2.8 Contribution to combined budgets | | 457,457 | 280,000 | 63.4% | Additional funding for partnership with schools working towards every child matters |
| 1.3.1 Pupil Referral Units | | 1,590,181 | 1,553,630 | 2.4% | Teachers pay award |
| 1.3.2 Behaviour Support Services | | 299,736 | 343,198 | -12.7% | Restructuring of teams providing behavioural support services |
| 1.3.3 Education out of school | | 389,751 | 414,400 | -5.9% | Restructuring of team providing home and hospital tuition |
| 1.3.5 Central expenditure on education of children under 5s | | 708,263 | 495,040 | 43.1% | Service to young children with autism funded from DSG |
| 1.4.2 Free school meals - eligibility | | 3,568 | 3,533 | 1.0% | |
| 1.4.3 Milk | | 1,570 | 17,070 | -90.8% | From Sept 2010 free milk only available to children under 5; Funding for summer term only |
| 1.5.1 Insurance | | 425,000 | 425,000 | 0.0% | |
| 1.5.2 Museum and Library Services | | 42,753 | 42,330 | 1.0% | |
| 1.5.3 School admissions | | 393,514 | 383,037 | 2.7% | |
| 1.5.4 Licences/subscriptions | | - | 2,858 | -100.0% | Copyright licensing now a traded service |
| 1.5.5 Miscellaneous (not more than 0.1% total of net SB) | | 238,579 | 227,825 | 4.7% | Budget set at 0.1% of Schools Budget |
| 1.5.6 Servicing of schools forums | | 34,683 | 34,150 | 1.6% | |
| 1.5.7 Staff costs - supply cover (not sickness) | | 155,620 | 100,000 | 55.6% | Costs of Trade Union staff representing teachers and other schools based staff |
| 1.6.2 Other Standards Fund Allocation - Non-Devolved | | 77,086 | 82,920 | -7.0% | |
| 1.7.1 Capital Expenditure from Revenue (CERA) (Schools) | | 409,040 | 59,040 | 592.8% | Increase relates to £150,000 for pilot cashless system (one-off); £200,000 contribution to BSF |
| Total Retained | | 18,616,306 | 17,627,971 | 5.6% | |
| Total Schools Budget | | 239,483,957 | 227,827,899 | 5.1% | |
| CEL Breached? | | No | No | | |

4.8 Traded Services 2010/11

| | |
|-----------------|---|
| Author | Val White |
| Position | Assistant Director, Children's Service |
| Date | 27 January 2010 |

| Traded Services | Service details | 2009-10 | | 2010-11 | | | |
|---|---|-----------------------|-------------|--|--|---|-------------|
| | | Primary/ Spec/Nurs | Secondary | Children's Centre attached to schools | Primary & Nursery* | Special | Secondary |
| Building Maintenance Service | | £ 530.00 | £ 1,100.00 | | TBC | TBC | TBC |
| Catering Quality Service | Package A | £ 180.00 | £ 180.00 | | £ 180.00 | £ 180.00 | £ 180.00 |
| | Package B | £ 350.00 | £ 350.00 | | £ 350.00 | £ 350.00 | £ 350.00 |
| Continuing Professional Development | Curriculum & Leadership - per pupil | £ 10.75 | £ 10.75 | | £ 10.75 | £ 10.75 | £ 10.97 |
| | Health & Safety and Welfare - per pupil | £ 4.99 | £ 4.99 | | £ 4.99 | £ 4.99 | £ 5.29 |
| | Consultancy - per pupil | £ 8.99 | £ 8.99 | | £ 8.99 | £ 8.99 | £ 9.17 |
| CLA Schools Licence | Per Pupil <i>*no charge for children under 5's</i> | £ 0.89 | £ 1.47 | | £ 0.91 | £ 1.21 | £ 1.51 |
| Educational Recording Agency Licence (ERA) | Per Pupil <i>*no charge for children under 5's</i> | NEW | NEW | | £ 0.32 | Same as primray or secondary school | £ 0.56 |
| Phonographic Performance Ltd Licence (PPL) | Per Pupil <i>*no charge for children under 5's</i> | NEW | NEW | | £56.83 for first (or part) 200 pupils and thereafter £9.30 for every (or part) 50 pupils | | |
| Performing Right Society Licence (PRS) | Per Pupil <i>*no charge for children under 5's</i> | NEW | NEW | | £64.90 for first (or part) 200 pupils and thereafter £10.20 for every (or part) 50 pupils | | |
| Duke of Edinburgh Award | Per school for pupils over 14 only | £ 600.00 | £ 600.00 | | £ 600.00 | £ 600.00 | £ 600.00 |
| Finance Support Service | | | | | | | |
| | Helpdesk | | | | | | |
| | RM Finance | £ 428.00 | £ 428.00 | £ 440.00 | £ 440.00 | £ 440.00 | £ 440.00 |
| | Admin | £ 334.00 | £ 334.00 | £ 340.00 | £ 340.00 | £ 340.00 | £ 340.00 |
| | Combined | £ 640.00 | £ 640.00 | £ 650.00 | £ 650.00 | £ 650.00 | £ 650.00 |
| | Basic Accounts | | | | | | |
| | Total Funding: Below 300,000 | | | £ 2,440.00 | | | |
| | Between 300,001 - 508,000 | | | £ 3,300.00 | | | |
| | Over 508,001 | | | £ 4,300.00 | | | |
| | Total Funding: Below £500,000 | £ 4,181.00 | | | £ 4,432.00 | £ 4,432.00 | |
| | Between £500,001 - £730,000 | £ 5,402.00 | | | £ 5,726.00 | £ 5,726.00 | |
| | Between £730,001 - £950,000 | £ 6,212.00 | | | £ 6,585.00 | £ 6,585.00 | |
| | Between £950,001 - £1,200,000 | £ 6,861.00 | | | £ 7,135.00 | £ 7,135.00 | |
| | Between £1,200,001 - £1,600,000 | £ 7,405.00 | | | £ 7,701.00 | £ 7,701.00 | |
| | Between £1,600,001 - £1,900,000 | £ 7,766.00 | | | £ 8,077.00 | £ 8,077.00 | |
| | Over £1,900,000 | £ 8,153.00 | | | £ 8,479.00 | £ 8,479.00 | |
| | Total Funding: Below £3,500,000 | | £ 13,702.00 | | | | £ 14,250.00 |
| | Between 3,500,001 - 4,600,000 | | £ 15,756.00 | | | | £ 16,386.00 |
| | Between 4,600,001 - 6,000,000 | | £ 16,229.00 | | | | £ 16,878.00 |
| | Over 6,000,000 | | £ 17,040.00 | | | | £ 17,722.00 |
| | Accountancy | | | | | | |
| | Total Funding: Below 300,000 | | | £ 3,650.00 | | | |
| | Between 300,001 - 508,000 | | | £ 4,560.00 | | | |
| | Over 508,001 | | | £ 5,560.00 | | | |
| | Total Funding: Below 500,000 | £ 5,424.00 | | | £ 5,750.00 | £ 5,750.00 | |
| | Between 500,001 - 730,000 | £ 6,381.00 | | | £ 6,764.00 | £ 6,764.00 | |
| | Between 730,001 - 950,000 | £ 7,405.00 | | | £ 7,850.00 | £ 7,850.00 | |
| | Between 950,001 - 1,200,000 | £ 8,328.00 | | | £ 8,661.00 | £ 8,661.00 | |
| | Between 1,200,001 - 1,600,000 | £ 8,970.00 | | | £ 9,329.00 | £ 9,329.00 | |
| | Between 1,600,001 - 1,900,000 | £ 9,420.00 | | | £ 9,797.00 | £ 9,797.00 | |
| | Over 1,900,000 | £ 9,891.00 | | | £ 10,287.00 | £ 10,287.00 | |
| | Total Funding: Below 3,500,000 | | £ 17,265.00 | | | | £ 17,956.00 |
| | Between 3,500,001 - 4,600,000 | | £ 19,853.00 | | | | £ 20,647.00 |
| | Between 4,600,001 - 6,000,000 | | £ 20,820.00 | | | | £ 21,652.00 |
| | Over 6,000,000 | | £ 21,861.00 | | | | £ 22,735.00 |
| | Short-term/ad hoc Services | | | | | | |
| | Hourly rate A | £ 39.00 | £ 39.00 | £ 40.00 | £ 40.00 | £ 40.00 | £ 40.00 |
| | Hourly rate B | £ 49.00 | £ 49.00 | £ 50.00 | £ 50.00 | £ 50.00 | £ 50.00 |
| | Hourly rate C | £ 59.00 | £ 59.00 | £ 60.00 | £ 60.00 | £ 60.00 | £ 60.00 |
| Foreign Language Assistants | Price per Hour | | £ 25.50 | | | | £ 26.50 |
| Governor Services | | | | | | | |
| | Clerking Service (3 meetings) | £ 2,400.00 | £ 2,500.00 | | £ 2,460.00 | £ 2,460.00 | £ 2,560.00 |
| | Clerking Service (6 meetings) | £ 3,100.00 | £ 3,200.00 | | £ 3,180.00 | £ 3,180.00 | £ 3,280.00 |
| | Advice Service | £ 350.00 | £ 350.00 | | £ 360.00 | £ 360.00 | £ 360.00 |
| | Support and Development | £ 750.00 | £ 950.00 | | £ 770.00 | £ 770.00 | £ 970.00 |
| | Website | £ 400.00 | £ 400.00 | | £ 450.00 | £ 450.00 | £ 450.00 |
| Human Resources / Payroll | | | | | | | |
| | Pkg 1: Full HR & Payroll - per staff | £ 171.19 | £ 147.49 | | £ 174.68 | £ 174.68 | £ 150.50 |
| | Pkg 2: Payroll Only - per staff | £ 66.53 | £ 66.53 | | £ 67.88 | £ 67.88 | £ 67.88 |
| | Pkg 3: HR Support Only - per staff | £ 117.81 | £ 98.96 | | £ 120.21 | £ 120.21 | £ 101.00 |
| | Pkg 4: Telephone Advisory Only | £ 3,674.00 | £ 3,674.00 | | £ 3,749.00 | £ 3,749.00 | £ 3,749.00 |
| ICT Support | | | | | | | |
| | Whole School Support - per pupil | £ 17.17 | | | £ 18.03 | £ 18.03 | |
| | School Office Support - Per Pupil (Nurs & Pri) | £ 7.92 | | | £ 8.59 | £ 8.59 | |
| | Curriculum only - per pupil | £ 6.91 | £ 6.36 | | £ 7.49 | £ 7.49 | £ 6.61 |
| | PEAT only - per pupil | £ 4.94 | £ 4.67 | | £ 5.49 | £ 5.49 | £ 4.86 |
| | School Based ICT Technician - when buying into option 1 or option 2 and 3) | £ 97.00 | | | £ 97.00 | £ 97.00 | |
| Music Services | | | | | | | |
| | AS & A2 | | £ 1,175.00 | | | | £ 1,190.00 |
| | Instrumental tuition | £ 34.00 | £ 34.00 | | £ 36.00 | £ 36.00 | £ 36.00 |
| School Bag Courier Service | | NEW | NEW | | £ 125.00 | £ 125.00 | £ 125.00 |
| School Libraries Resources Service | Per pupil up to KS3 | £ 5.10 | £ 5.10 | | £ 5.20 | £ 5.20 | £ 5.20 |
| | <i>NEW Introductory rate for 1 term</i> | NEW | NEW | | £ 1.73 | £ 1.73 | £ 1.73 |
| Security Collections Services | | NEW | NEW | | TBC | TBC | TBC |

5. Items for Information

| 5. 1 Shaping the Barnet Children and Young People Plan 2010/11 – 2012/13 | |
|--|---|
| Author | Val White |
| Position | Assistant Director, Children's Service |
| Date | 25 January 2010 |
| <p>Context</p> <p>Barnet's Children and Young People's Strategic Partnership Board, which includes representatives from the council, schools, police, health, the voluntary sector, and others, is developing the new Children and Young People Plan for the next three years. This sets out our local priorities and says what all partner agencies will do to achieve positive outcomes for children and young people in Barnet.</p> <p>A multi-agency conference, with wide representation from health, police, voluntary services, schools and the council, took place in December to help review and refresh Barnet's vision and priorities for improving outcomes for children and young people in the borough. Drawing on feedback from this event and other stakeholders, a draft set of priorities have been put together, grouped under the five Every Child Matters Outcomes. These are set out on the following page. The final plan will include activities and targets under each of the priorities.</p> <p>Links with the Schools Forum</p> <p>The input of the Schools Forum is being sought as to whether the draft priorities accurately reflect members' views on what priorities relating to children and young people should be. Any suggestions for specific actions to be included in the plan under the priorities would also be welcomed.</p> <p>The Schools Forum may especially want to consider priorities under the Every Child Matters outcomes 'enjoy and achieve' and 'achieve economic wellbeing'.</p> <p>Next steps</p> <p>Further consultation is underway with a wide range of stakeholders, children and young people and council services to ensure that there is joint ownership of the CYPP priorities. Publication of the Barnet Children and Young People Plan is planned for April 2010, following approval by the council's Cabinet in April.</p> <p>Please email any comments on the draft priorities and/or actions that could be included under the priorities to Elaine Tuck, Strategy & Projects Officer, elaine.tuck@barnet.gov.uk</p> | |

Emerging Priorities for Barnet Children and Young People Plan 2010/11 – 2012/13

Be Healthy

- Improve emotional health and wellbeing
- Increase choice and access to universal and targeted maternity and children's health services
- Reduce obesity in children and young people
- Improve adolescent health, focusing on teenage pregnancy, substance misuse and sexual health

Stay Safe

- Embed a safeguarding culture across the partnership to improve the safety of all children at home at school and in the community
- Ensure the early identification of children and families to enable appropriate preventative interventions through the Common Assessment Framework
- Identify and protect those most at risk of harm
- Support children in care to have a happy childhood and successful transition into adulthood
- Reduce the number of children and young people who are victims of crime, bullying and harassment

Enjoy and achieve

- Enable every child to achieve their full potential, narrowing the gap for those whose attainment is at risk
- Ensure every child has a good start to life through providing access to high quality early years provision and support
- Ensure every school is a good school for every child
- Develop a personalised 14-19 offer to meet each young person's needs
- Extend and broaden the role of each school in its community

Make a positive contribution

- Promote access for all children and young people to positive activities
- Increase the participation of children, young people and parents in decision-making and empower them to become more active citizens
- Target disadvantaged young people to ensure engagement with positive activities
- Prevent children and young people from becoming involved in crime and anti-social behaviour, and reduce reoffending among those who do
- Ensure high quality provision for disabled children and young people and those with complex needs

Achieve economic wellbeing

- Equip young people with skills to improve their employability
- Improve early identification of children and young people who may require additional support to access education, employment and training
- Reduce economic disadvantage through tackling child poverty
- Work with families to prevent housing difficulties for vulnerable young people

5. 2 Building Schools for the Future

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|-----------------|--|
| Author | Denise Murray |
| Position | Head of Strategic Finance, Children's Service |
| Date | 27 January 2010 |

A short presentation will be given to report on progress.